

Scheduling a Test

To schedule a Test in ALEKS, click on the “Tests” tab and then click on the “Add Test” button.

Test	Start Date	Due Date	Status	Action
Test 2 edit test	Apr 1, 2010 8:00AM	Apr 15, 2010 11:59PM	Not published to the student calendar	Select Action...
Test 1 edit test	Dec 9, 2009 8:00AM	Dec 23, 2009 11:59PM	Completed	Select Action...

Next, enter a name for the Test and set the status for this assignment. The status of an assignment can be set as follows:

Enabled: The Test will be made available to the student(s) from the start date to the end date.

Disabled: The Test will not be made available to the student(s); this option simply allows the instructor to create the assignment and “save” it for future use.

Select a start date and an end date, and a start time and end time. Use the Location feature to set the test to be available at school only, if necessary. The time limit can be set for up to 5 hours and 45 minutes.

The publish option allows instructors to publish this Test to the students’ course calendar. If the instructor wants the assignment to be a surprise to students, she should uncheck the “Publish this Test to the student calendar” box.

New Test

STEP 1: Name & Date

Name:

Status:

Start Date: Month: Day: Year: Time: :

End Date: Month: Day: Year: Time: :

Location:

Time Limit: :

Publish this Test to the student calendar.

Instructors have the option to align their course with a textbook and then create tests that are aligned with specific chapters and/or sections. Under the area labeled “Step 2: Content,” instructors will see a tab called “Default View” with folders containing ALEKS topics aligned with each chapter of the textbook. If a textbook was not integrated with the course, the content will appear as the ALEKS pie slices.

STEP 2: Content

Please select the content for this Test. You must choose a minimum of 5 questions.

Randomly add questions from

Default View | All Assignments

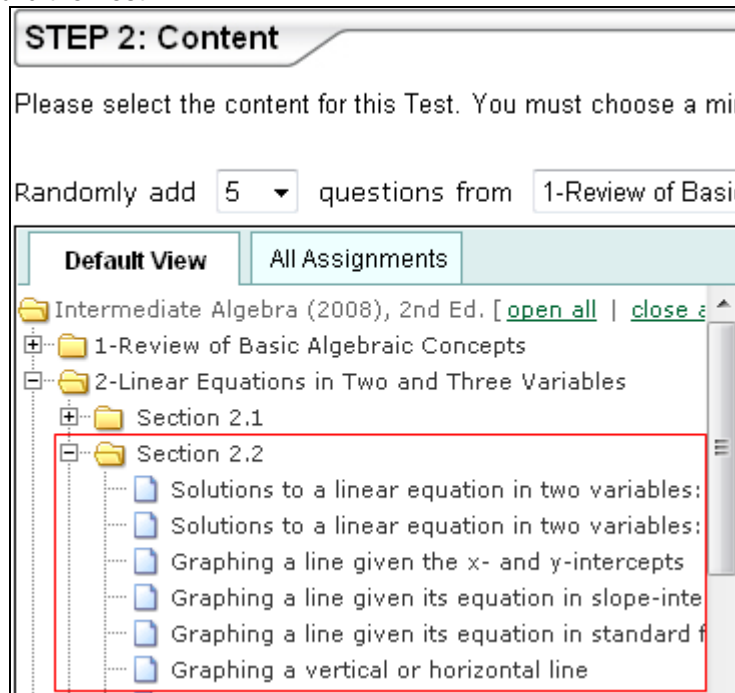
- Intermediate Algebra (2008), 2nd Ed. [[open all](#) | [close all](#)]
- + 1-Review of Basic Algebraic Concepts
- + 2-Linear Equations in Two and Three Variables
- + 3-Systems of Linear Equations
- + 4-Introduction to Relations and Functions
- + 5-Polynomials
- + 6-Rational Expressions and Rational Equations
- + 7-Radicals and Complex Numbers
- + 8-Quadratic Equations and Functions
- + 9-More Equations and Inequalities
- + 10-Exponential and Logarithmic Functions
- + 11-Conic Sections

Expand a chapter folder by clicking on the “+” sign to see the different sections.

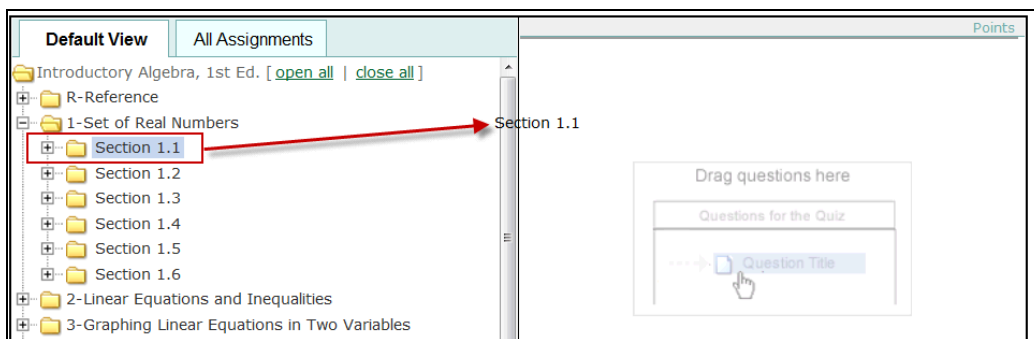
Default View | All Assignments

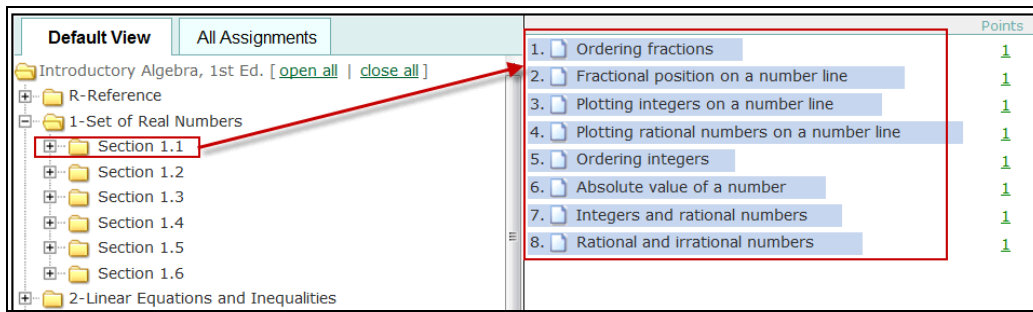
- Introductory Algebra, 1st Ed. [[open all](#) | [close all](#)]
- + R-Reference
- 1-Set of Real Numbers
 - + Section 1.1
 - + Section 1.2
 - + Section 1.3
 - + Section 1.4
 - + Section 1.5
 - + Section 1.6
- + 2-Linear Equations and Inequalities

Expand a section to access specific ALEKS topics that align with that section. Drag and drop selected ALEKS topics to the window on the right to build the Test.

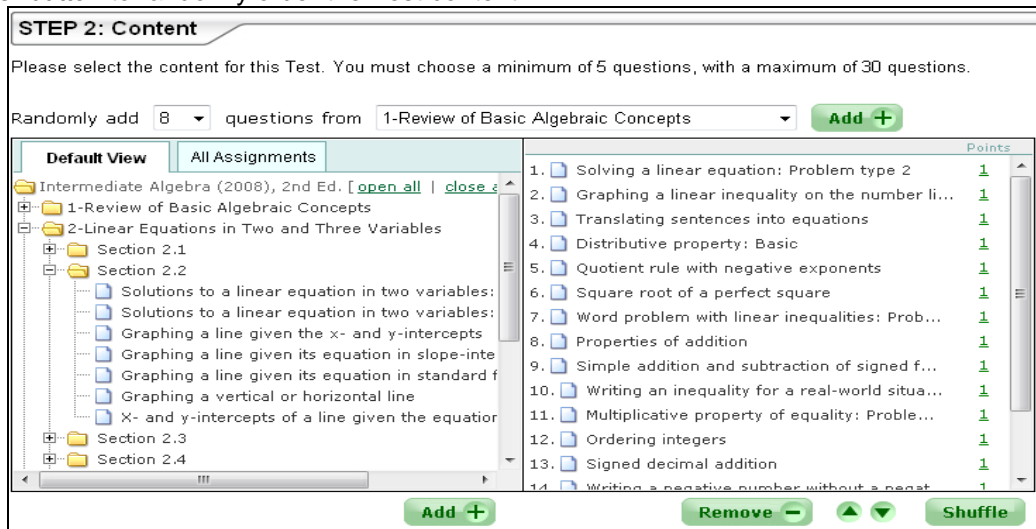


Optional: Instructors can also click on the title of the section and drag-and-drop the entire section to the window on the right.

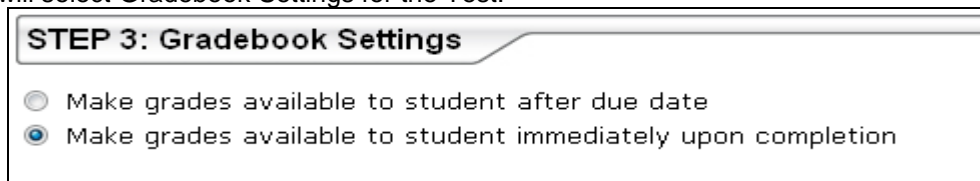




Use the “Remove” button to remove topics and up and down arrows to order the ALEKS topics. Instructors can also use the “Shuffle” button to randomly order the Test content.



Next, instructors will select Gradebook Settings for the Test.



Under Advanced Options, instructors can prevent automatic assessments from occurring for up to 7 days before the Test. Instructors can assign the Test to the entire class or to specific students by checking the box next to students who should complete the assignment.

STEP 4: Advanced Options

Prevent automatic assessments up to 5 days before ▾

Assign to entire class

Assign to specific student(s)

Assign to:

Baker, Robert V.

Bolzano, Bill B.

Browning, Jane B.

Bush, Jill J.

Cauchy, Daniel J.

Clark, Karen S.

Dixon, Jane S.

Set the grading scale by dragging the bars to the desired percent, and typing in new grading terms to replace the letter grades as needed. Select a grading scale display option and click on the “Next” button.

STEP 5: Grading Scale

To edit the default grading scale, drag the bars below to the desired percent, and type in new grading terms to replace the letter grades as needed.

NOTE: To view student grades once this assignment is completed, select the assignment from the gradebook, click on the “view detailed results” link in the action box, and view the Student Scores report.

Do not show grade on reports

Show grade on instructor reports only

Show grade on instructor and student reports.

Next ▶

Confirm the assignment settings and click on the “Save” button

Review & Save

New Test Wizard:

Please confirm your test settings below and click "Save." To edit any test settings, click "Back".

STEP 1: Name & Date

- Test Name: **Test 3**
- Start Date: **03/03/2010, 2:39 pm**
- End Date: **03/03/2010, 11:59 pm**
- Status: **Enabled**
- Location: **Anywhere**
- Time Limit: **1:30**
- This test will be published on the student calendar.

STEP 2: Content

Questions	Points
1. Solving a linear equation: Problem type 2	1
2. Graphing a linear inequality on the number line	1
3. Translating sentences into equations	1
4. Distributive property: Basic	1
5. Quotient rule with negative exponents	1
6. Square root of a perfect square	1
7. Word problem with linear inequalities: Problem type 2	1
8. Properties of addition	1
9. Simple addition and subtraction of signed fractions	1
10. Writing an inequality for a real-world situation	1
11. Multiplicative property of equality: Problem type 1	1
12. Ordering integers	1
13. Signed decimal addition	1
14. Writing a negative number without a negative exponent	1
15. Set builder notation	1
16. Properties of real numbers	1