Financial Aid Access Code:
A How-to Guide for Students
Updated July 2018

The Financial Aid Access Code will help you get started in ALEKS by giving you two weeks of temporary access to ALEKS. You will need to purchase a regular ALEKS access code within the two week period in order to complete your course.

REMEMBER:

1) The Financial Aid Access Code does NOT add an additional two weeks to your account. Once you purchase and activate a regular access code, two weeks will be deducted from that code length.

2) Be sure to purchase and activate your ALEKS access code BEFORE the two weeks expire. This will save you time and trouble!


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Registering in ALEKS with a Financial Aid Access Code

Before you begin, you will need a **10-character Course Code** and a **20-character Financial Aid Access Code** from your instructor. For assistance during registration, please contact ALEKS Customer Support at [http://support.aleks.com](http://support.aleks.com).

**Step 1:** Go to [www.aleks.com](http://www.aleks.com) and select **SIGN UP NOW!** under the Registered Users box.

**Step 2:** Enter the 10-character Course Code provided by your instructor and select **CONTINUE**.

**Step 3:** Verify and confirm your class information is correct (**1- CONFIRM CLASS**). If your information is correct, select **CONFIRM**. If your class information is incorrect you can select **Cancel** to return to the previous page.
**Step 4: (2-Account Status)** Select whether or not you have used ALEKS before and select **CONTINUE**.

If you have *never used ALEKS before*, you are taken to **(3-Registration)** where you can enter your first and last name and email address, choose a password, and agree to the Terms of Use.

If you have used ALEKS before, you will be prompted to enter your existing login and password. You can retrieve your login information by selecting **I forgot my login information**.
**STEP 5:** If you have never used ALEKS before, you are taken to (3-Registration) where you can enter your first and last name and email address, choose a password, and agree to the Terms of Use.

**Step 6:** After you enter all of your required information and select Continue, you are taken to a Login Information page that gives you your ALEKS Login Name. They also receive an email with their login information. **Save this Login name!**
Step 7: If you plan to use a financial aid access code (FAAC) you can select **Yes, I have an access code** and enter the 20 digit FAAC (provided from your instructor) on the **Apply Access** page.

After selecting **Continue**, you are given a warning with the date that your two weeks of temporary access will expire. You must purchase an access code to extend your account for full use in the class.

You will then continue to your **My Classes** page, where you can select the tile to enter your class. After completing the First Time Use and Tools Tutorial for that class, students are warned again that they have two weeks of temporary access.
**Extend Your ALEKS Account Access from Two Weeks to a Full Term**

After you activate the Financial Aid Access Code, you will be able to work in ALEKS for two weeks. You will see a reminder in your My Classes page reminding you of the expiration date for your 2 week code.

Extend your ALEKS account access from two weeks to a full term through your My Classes page.

1. Log in to your ALEKS account.

2. Under the **Active Classes** section of your **My Classes** page, find your class and select the menu in the top right corner of the tile and then select **EXTEND ACCESS**.

3. If you already have an access code, enter it at this time. Otherwise, select **PURCHASE AN ACCESS CODE** and follow the steps to purchase one directly online.
Be sure to purchase an Access Code that will accommodate the length of your class! Remember, the Financial Aid Access Code DOES NOT add two weeks to your account.

Extending Access after your 2 weeks have expired?

1. Log into your ALEKS account.

2. If you are extending your access after the financial code has expired, your class will appear under the Inactive classes on your My Classes page. Open the Navigation Menu by selecting the three dot menu bar in the top, right corner. Then, select Renew Access.

3. From the Renew Access page you can select to purchase ALEKS or use an existing code that you have purchased.
Frequently Asked Questions

Q: I forgot to extend access to my account before the two weeks expired. Can I still log in and extend my account? Or do I need to create a new account?
A: Yes you can still access your account. You do not need to create a new account. Just log in to your ALEKS account and under the Inactive Classes section under your My Classes page, find your class, then under the menu bar in the top right, select Extend Access. Follow the steps to enter a new Access Code or purchase one directly online.

Q: Will I have access to ALEKS 360 eBooks if I’m using a temporary access code?
A: Yes. The Financial Aid Access Code does include access to ALEKS 360.

Q: I purchased an access code and extended my account, but it says I have less time than the length that I purchased. Why?
A: The Financial Aid Access Code does NOT add additional time to your account. The start date of your account is always the date you first activated the temporary access and NOT the date when the account was extended with a purchased access code.

Q: Will the Financial Aid Access Code work for any type of ALEKS course?
A: The Financial Aid Access Code is available for all ALEKS higher education courses. However, the specific code you receive from your instructor will only work for that one class.

Q: How many times can I use the Financial Aid Access Code for my class?
A: You can only use the temporary Access Code once for your class. If you try to enter it a second time, you’ll see an error message.

Q: Where can I go to find information about how to use ALEKS?
A: You can find more helpful resources and how-to videos by visiting: https://www.aleks.com/highered/math/student_resources