



MH Campus: Institution Pairing

This document describes the institution pairing workflow.

What will this document cover?

This document provides an example of how a school can integrate Canvas with ALEKS using MH Campus. The integration enables single sign-on (SSO) so that it is not necessary to remember separate login names and passwords for each system. These steps are done by the first instructor accessing ALEKS from Canvas at that institution. The installation of MH Campus itself is done by the school administrator in conjunction with McGraw-Hill Education and is outside the scope of this document.

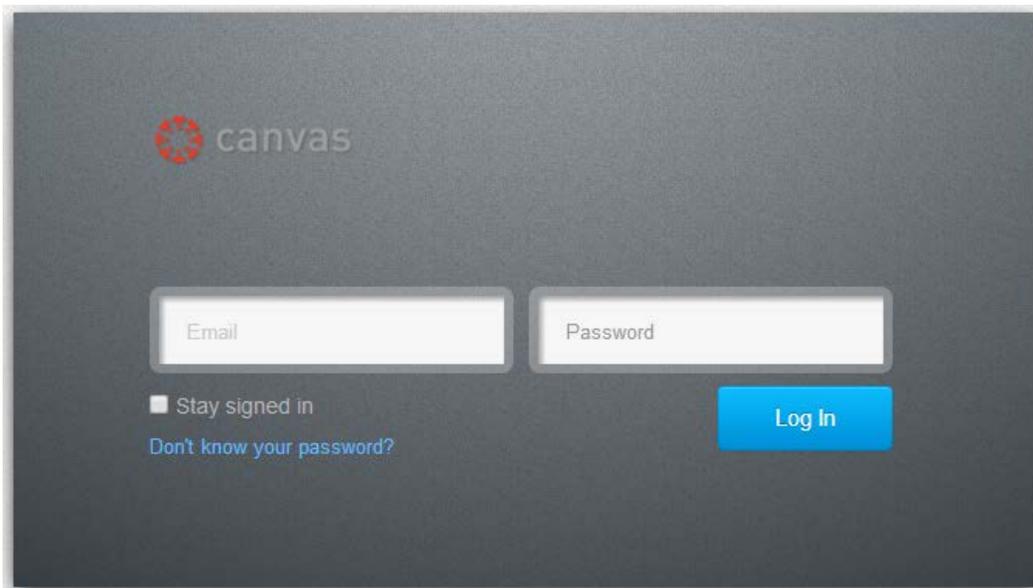
What does it mean to pair an institution?

Pairing an institution means integrating Canvas with ALEKS so that instructors and students can have access to ALEKS in Canvas without having to remember or enter separate login names and passwords.

How to link a school's Canvas with ALEKS using MH Campus

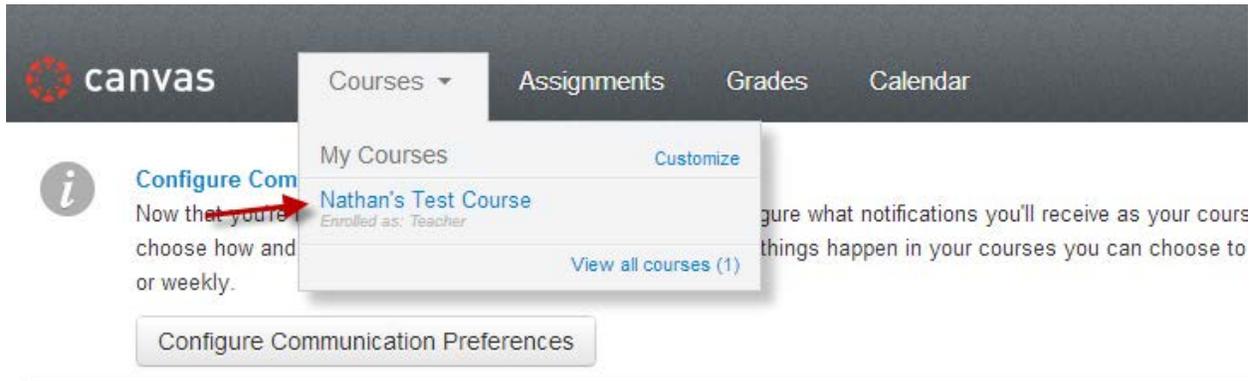
The steps below describe how to set up the initial link between Canvas with ALEKS using MH Campus.

The instructor logs into Canvas.

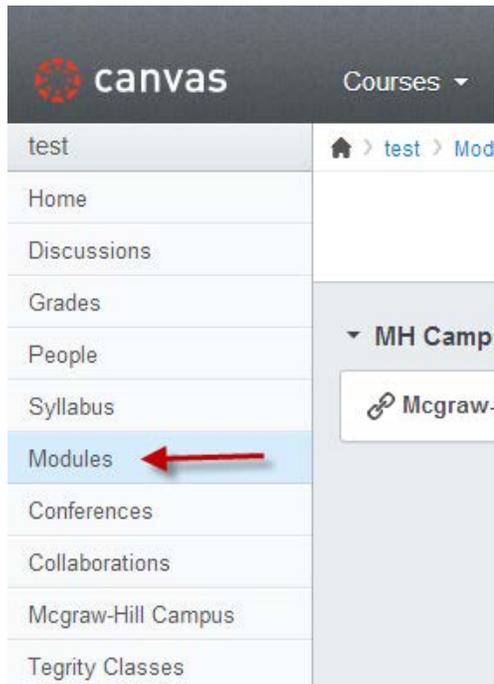


Under “Courses,” the instructor can see a list of their courses.

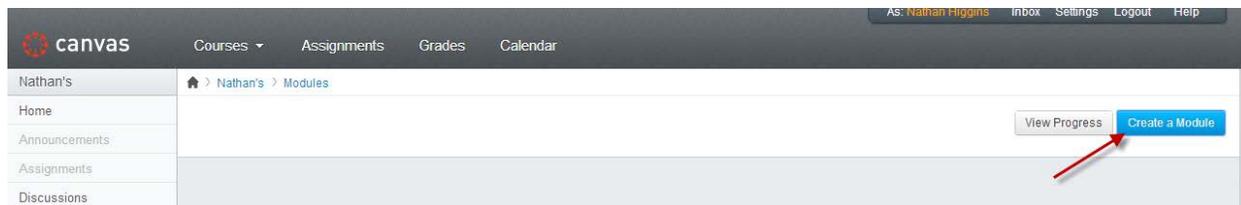
The instructor clicks on the name of their course.



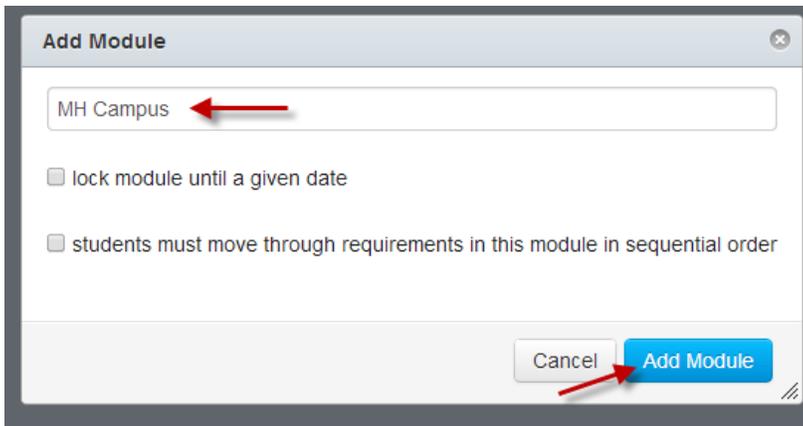
Instructor clicks on “Modules.”



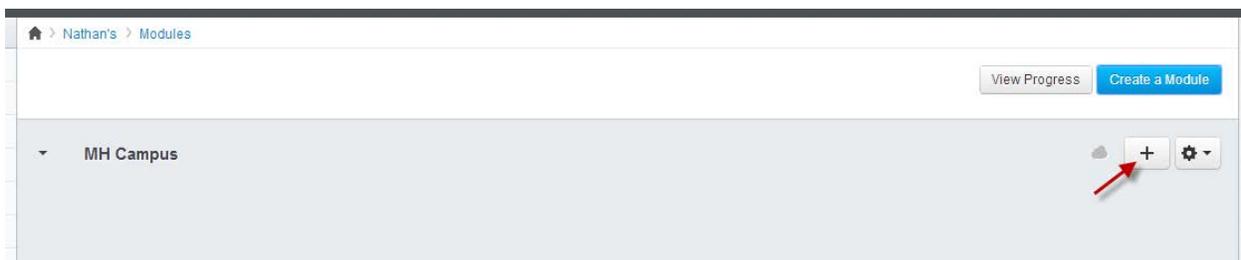
Instructor clicks on, “Create a Module.”



Instructor names the module, MH Campus, and clicks on “Add Module.”



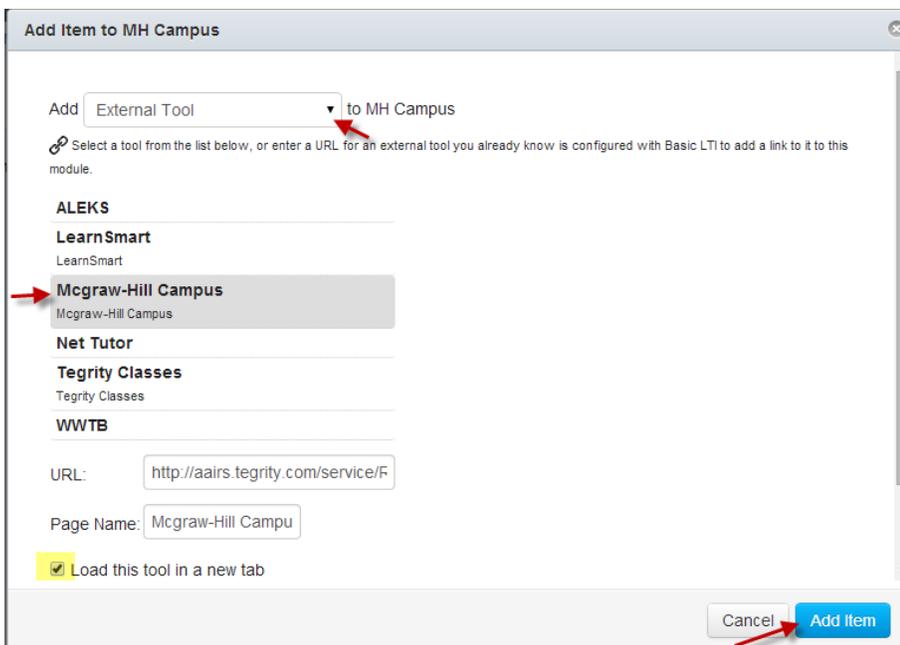
Instructor clicks on the plus sign (+).



Instructor adds, “External Tool,” from the drop down menu.

Instructor selects, “McGraw-Hill Campus.”

Instructor checks the box, “Load this tool in a new tab” and clicks “Add Item.”



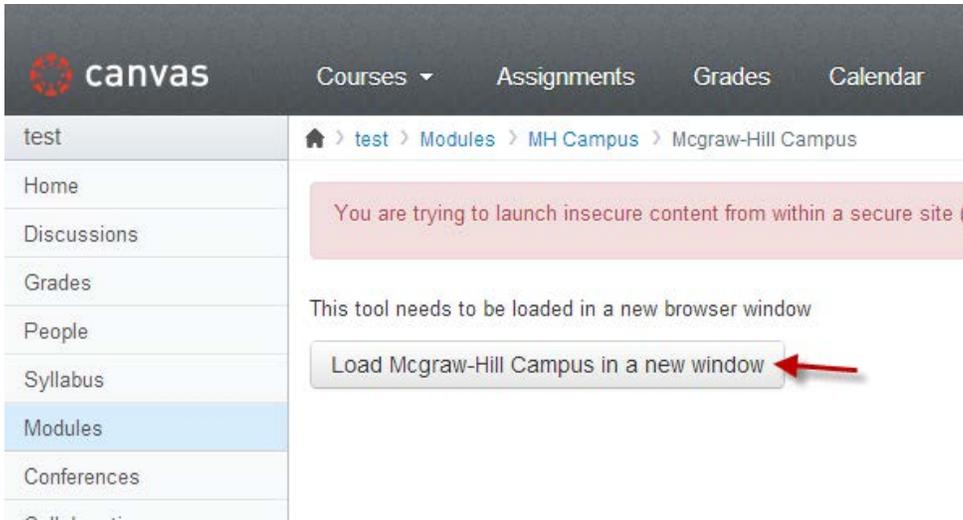
Instructor publishes Module and External Tool.



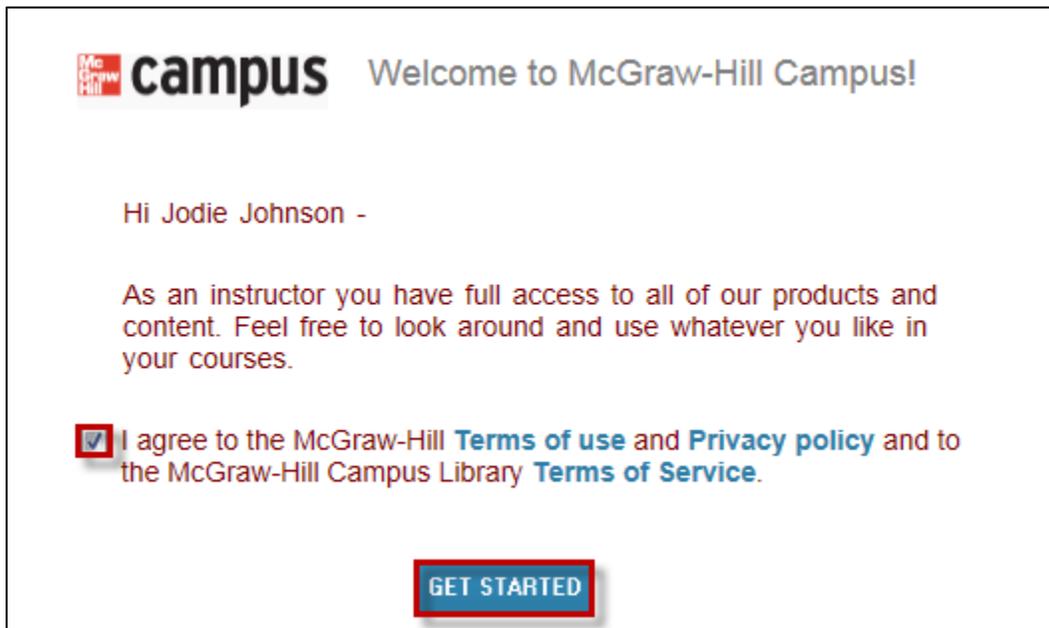
The instructor clicks on the “McGraw-Hill Campus” link.



Instructor clicks on, “Load McGraw-Hill Campus in a new window.”

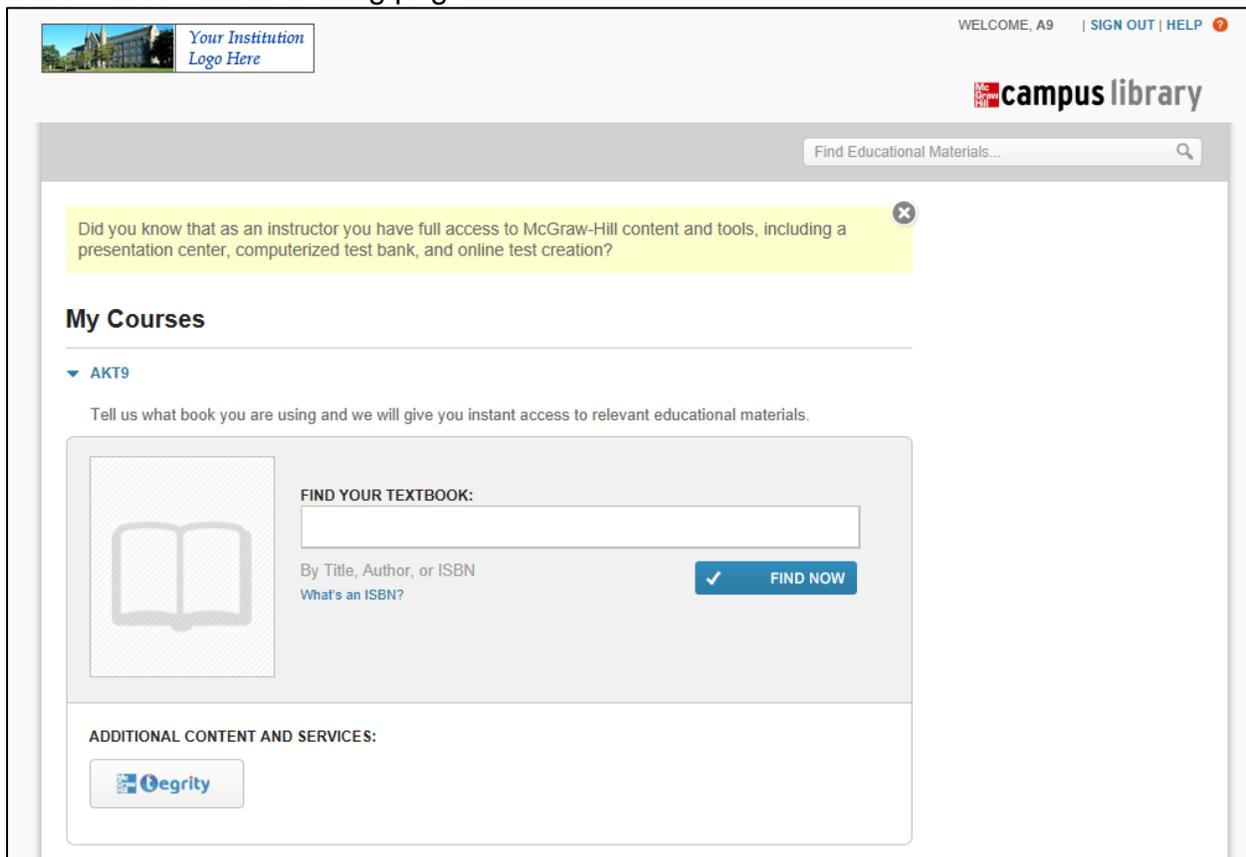


After reading and agreeing with the terms, the instructor checks the box and clicks on the “GET STARTED” button.



The image shows a welcome screen for McGraw-Hill Campus. At the top left is the McGraw-Hill logo and the word "campus" in a bold, lowercase font. To the right of the logo is the text "Welcome to McGraw-Hill Campus!". Below this, the user is greeted with "Hi Jodie Johnson -". A paragraph follows: "As an instructor you have full access to all of our products and content. Feel free to look around and use whatever you like in your courses." Below the paragraph is a checkbox that is checked, followed by the text: "I agree to the McGraw-Hill Terms of use and Privacy policy and to the McGraw-Hill Campus Library Terms of Service." At the bottom center is a blue button with the text "GET STARTED" in white, which is highlighted with a red border.

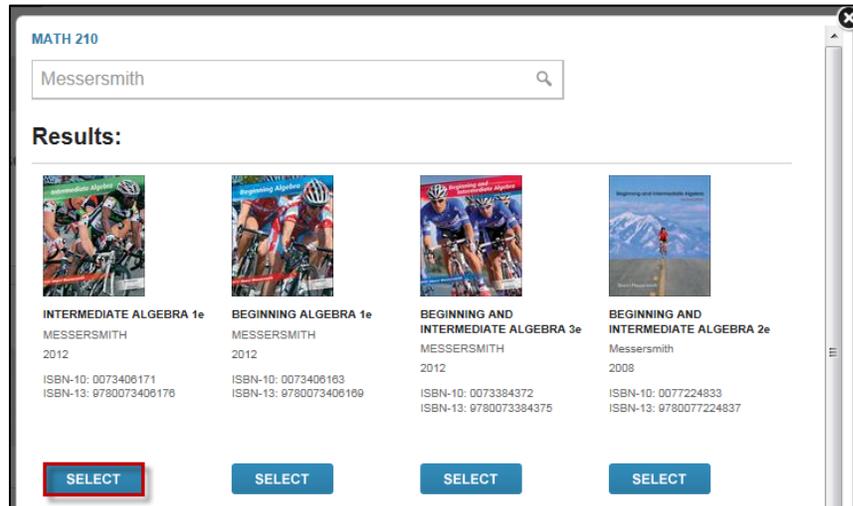
The instructor sees the following page.



The image shows the McGraw-Hill Campus Library dashboard. At the top left is a placeholder for "Your Institution Logo Here" with a small image of a building. To the right of the logo is the text "WELCOME, A9 | SIGN OUT | HELP". The main header is "campus library" with the McGraw-Hill logo. Below the header is a search bar with the text "Find Educational Materials...". A yellow notification banner reads: "Did you know that as an instructor you have full access to McGraw-Hill content and tools, including a presentation center, computerized test bank, and online test creation?". Below the notification is the "My Courses" section, which is currently empty. Underneath "My Courses" is a section titled "AKT9" with a dropdown arrow. Below this is a text input field for "FIND YOUR TEXTBOOK:" with a search icon. Below the input field is the text "By Title, Author, or ISBN" and "What's an ISBN?". To the right of the input field is a blue button with a checkmark and the text "FIND NOW". Below the "FIND YOUR TEXTBOOK:" section is the "ADDITIONAL CONTENT AND SERVICES:" section, which contains a button for "eegrity".

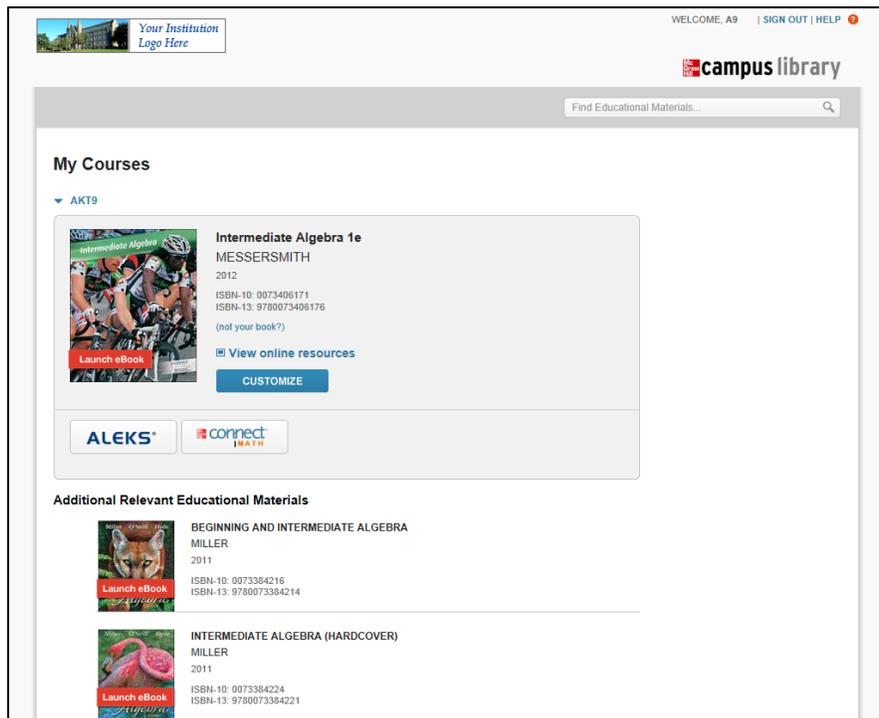
The instructor searches for a textbook by entering an ISBN, title, or author and then clicking on the “FIND NOW” button.

A list of results will be returned. The instructor selects the book they are interested in by clicking on the “SELECT” button.

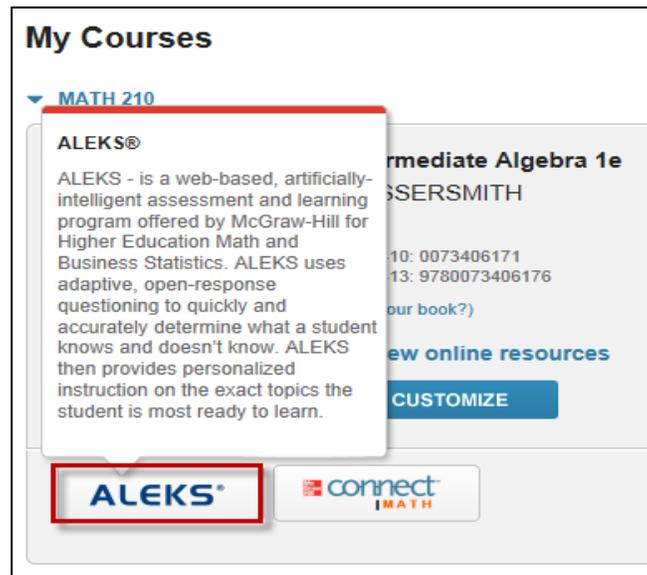


MH Campus will display relevant McGraw-Hill Education digital material available for the book. Typically, the resources currently available would be Connect (hosted by McGraw-Hill Education), Connect Math (hosted by ALEKS), LearnSmart, McGraw-Hill Education Create, access to eBooks (by CourseSmart), and access to McGraw-Hill Education Online Learning Centers.

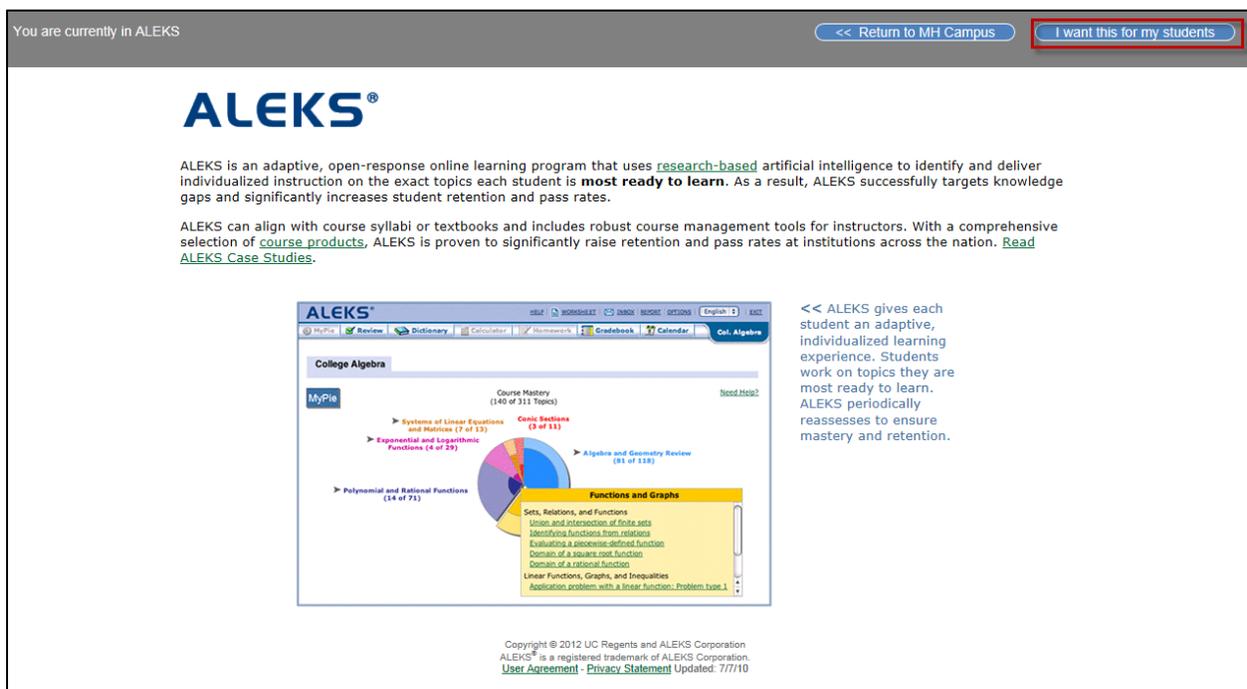
The instructor can also click on the “(not your book?)” link, to remove the book and search for a new one.



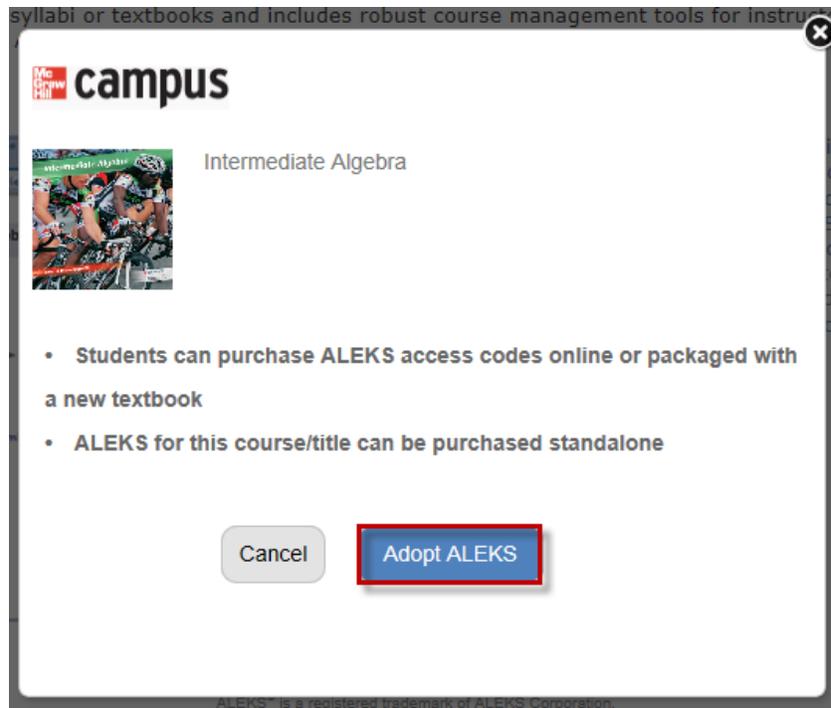
Hovering over the “ALEKS” button, will open a pop-up with a description of ALEKS. The instructor clicks on the “ALEKS” button.



The instructor sees a page describing ALEKS and why the instructor might want to use ALEKS for her school. The instructor clicks on the “I want this for my students” button.



The instructor clicks on the “Adopt ALEKS” button.



The instructor arrives at the following page.

NOTE: The step to set up the initial link between Canvas with ALEKS only applies to the **first** instructor to link Canvas to ALEKS. After the Canvas has been established by the first instructor, other instructors will bypass the step below.

The instructor will be asked to make a selection from the following two options:

- **Request ALEKS class test to use with MH Campus.** This option will send an email to a McGraw-Hill Education sales representative to request an ALEKS class test setup.
- **If your school is already using ALEKS, link MH Campus to ALEKS.** This option allows the instructor to enter an ALEKS College Code and ALEKS Shared PIN in order to set up the Canvas integration with the corresponding ALEKS school.

ALEKS® HOME

Ready to Use ALEKS?

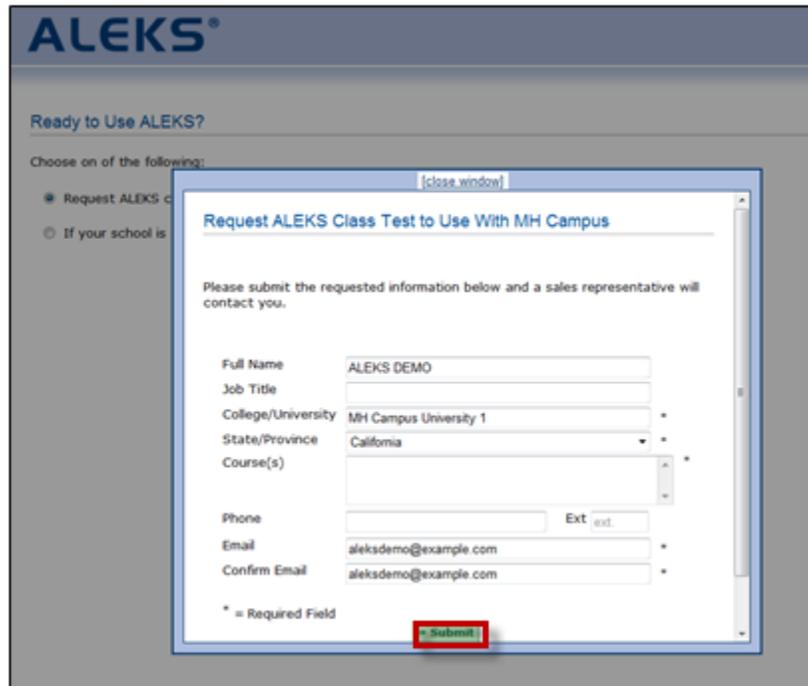
Choose one of the following:

- Request ALEKS class test to use with MH Campus
- If your school is already using ALEKS, link MH Campus to ALEKS

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ALEKS® is a registered trademark of ALEKS Corporation.
[User Agreement](#) - [Privacy Statement](#) Updated: 7/7/10

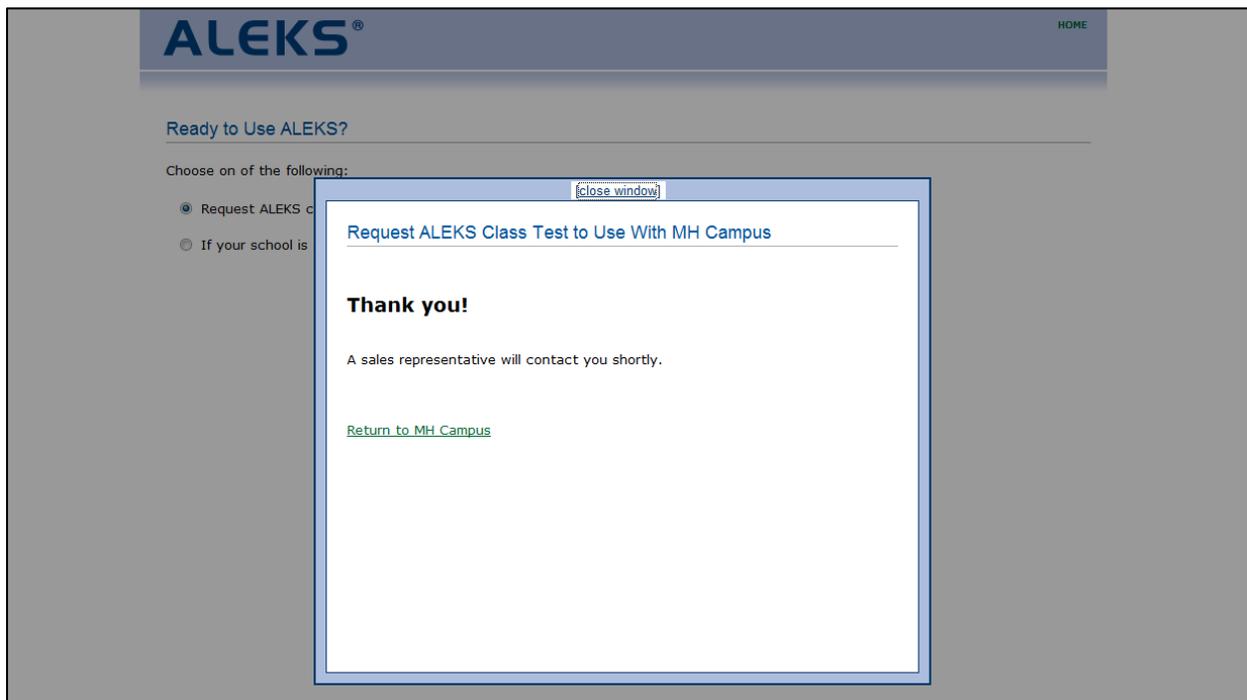
Request ALEKS class test to use with MH Campus option

After clicking on the “Request ALEKS class test to use with MH Campus” option, the instructor sees the following pop-up and fills out the requested information. The instructor clicks on the “>> Submit” button.



The screenshot shows a web interface for ALEKS. At the top, the ALEKS logo is visible. Below it, the heading "Ready to Use ALEKS?" is present. Underneath, there are two radio button options: "Request ALEKS class test to use with MH Campus" (which is selected) and "If your school is already using ALEKS". A pop-up window titled "Request ALEKS Class Test to Use With MH Campus" is open, containing a form with the following fields: Full Name (ALEKS DEMO), Job Title, College/University (MH Campus University 1), State/Province (California), Course(s), Phone (with an "Ext." field), Email (aleksdemo@example.com), and Confirm Email (aleksdemo@example.com). A "Submit" button is highlighted in red at the bottom of the form. A legend at the bottom left of the form indicates that an asterisk (*) denotes a required field.

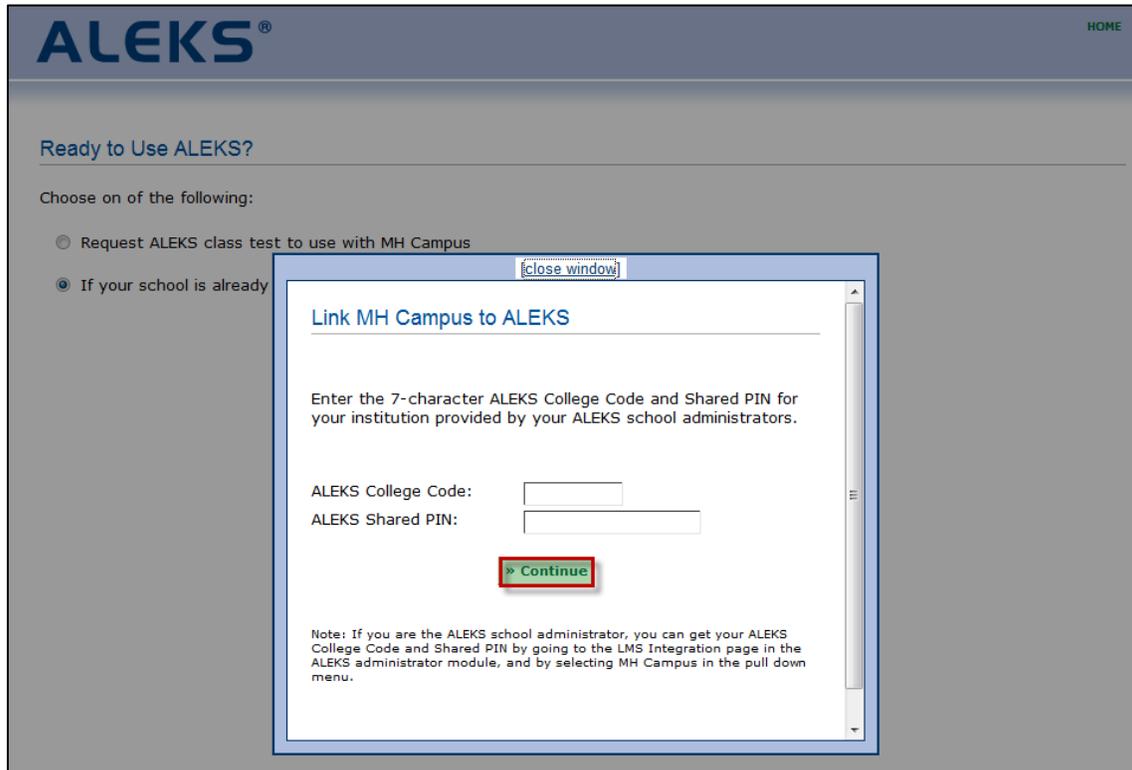
After clicking on the “Submit” button, the instructor receives a confirmation message.



The screenshot shows the same ALEKS web interface. The pop-up window now displays a confirmation message. The message reads: "Thank you! A sales representative will contact you shortly." Below the message is a green link labeled "Return to MH Campus". The "Submit" button from the previous form is no longer visible.

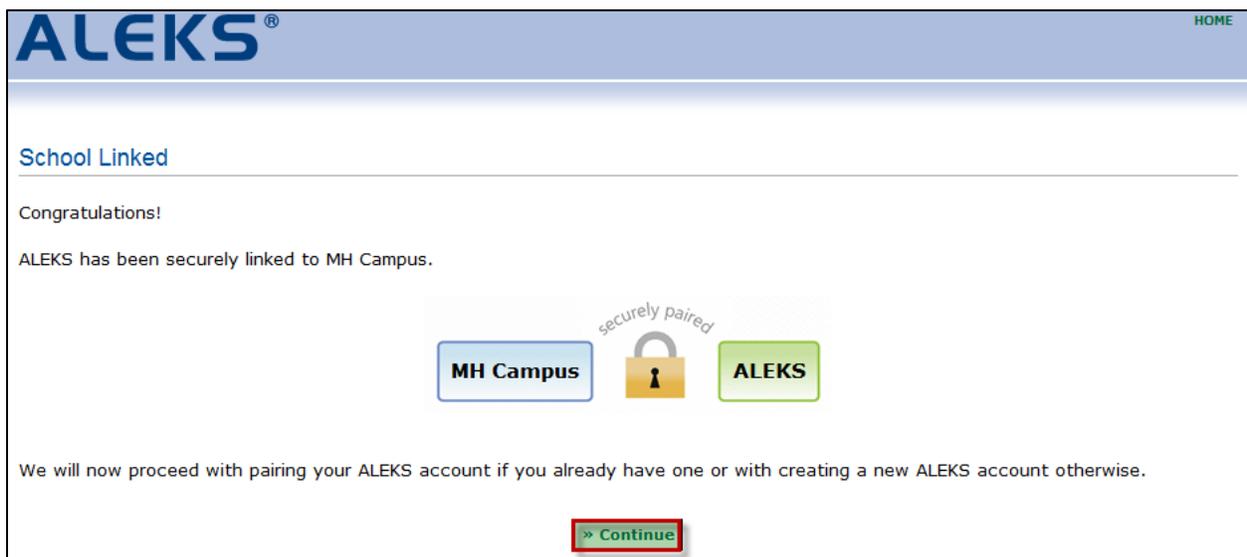
If your school is already using ALEKS option

If the instructor selects the “If your school is already using ALEKS” option, the following pop-up will be displayed. The instructor enters the ALEKS College Code and ALEKS Shared PIN and then, clicks on the “>> Continue” button. For instructions on how an ALEKS administrator retrieves the ALEKS College Code and ALEKS Shared PIN, see the section “How to get the ALEKS College Code and Shared PIN” at the end of this document.



The screenshot shows the ALEKS website interface. At the top left is the ALEKS logo, and at the top right is a "HOME" link. Below the logo, the heading "Ready to Use ALEKS?" is displayed. Underneath, the text "Choose one of the following:" is followed by two radio button options: "Request ALEKS class test to use with MH Campus" and "If your school is already". The second option is selected. A pop-up window titled "Link MH Campus to ALEKS" is overlaid on the page. The pop-up has a "close window" button at the top. Inside the pop-up, it says "Enter the 7-character ALEKS College Code and Shared PIN for your institution provided by your ALEKS school administrators." Below this text are two input fields: "ALEKS College Code:" and "ALEKS Shared PIN:". A green button with a right-pointing arrow and the text ">> Continue" is positioned below the input fields. At the bottom of the pop-up, there is a note: "Note: If you are the ALEKS school administrator, you can get your ALEKS College Code and Shared PIN by going to the LMS Integration page in the ALEKS administrator module, and by selecting MH Campus in the pull down menu."

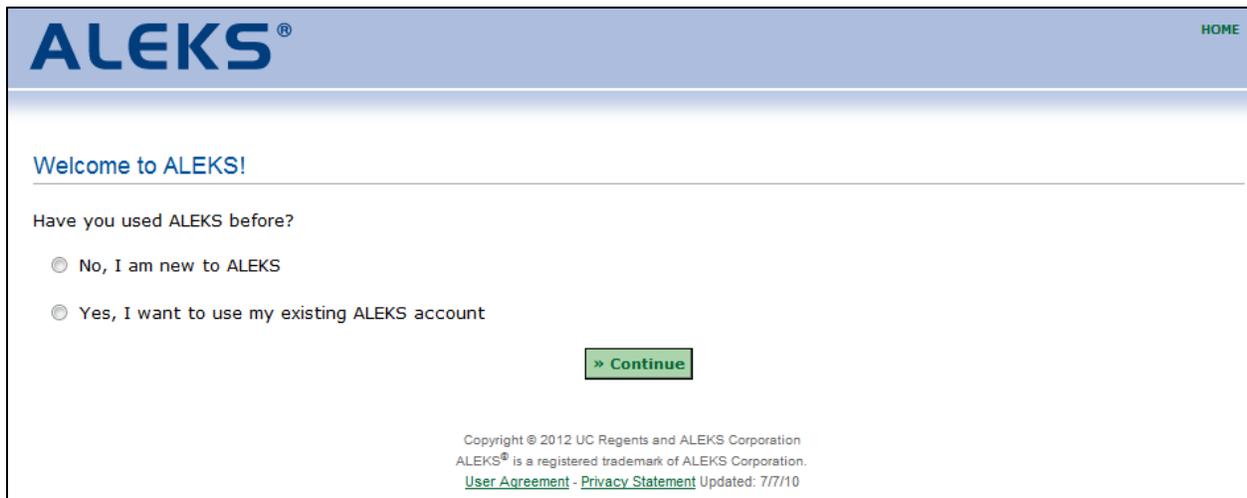
The instructor sees the message that says ALEKS has been secured with MH Campus. The instructor clicks on the “>> Continue” button.



The screenshot shows the ALEKS website interface after the linking process. At the top left is the ALEKS logo, and at the top right is a "HOME" link. Below the logo, the heading "School Linked" is displayed. Underneath, the text "Congratulations!" is followed by "ALEKS has been securely linked to MH Campus." Below this text is a graphic showing a blue box labeled "MH Campus" and a green box labeled "ALEKS" connected by a yellow padlock icon with the text "securely paired" above it. Below the graphic, the text reads: "We will now proceed with pairing your ALEKS account if you already have one or with creating a new ALEKS account otherwise." A green button with a right-pointing arrow and the text ">> Continue" is positioned at the bottom of the page.

The instructor arrives at the page below and is asked to make a selection from the following two options:

- **No, I am new to ALEKS.** Selecting this option will take the instructor through the new user registration flow.
- **Yes, I want to use my existing ALEKS account.** Selecting this option will allow the instructor to enter her existing ALEKS account.



The screenshot shows the ALEKS website's welcome page. At the top left is the ALEKS logo, and at the top right is a 'HOME' link. Below the header, the text 'Welcome to ALEKS!' is displayed. The main question is 'Have you used ALEKS before?'. There are two radio button options: 'No, I am new to ALEKS' (which is selected) and 'Yes, I want to use my existing ALEKS account'. A green button with a right-pointing arrow and the text '>> Continue' is centered below the options. At the bottom, there is a copyright notice: 'Copyright © 2012 UC Regents and ALEKS Corporation. ALEKS® is a registered trademark of ALEKS Corporation. [User Agreement](#) - [Privacy Statement](#) Updated: 7/7/10'.

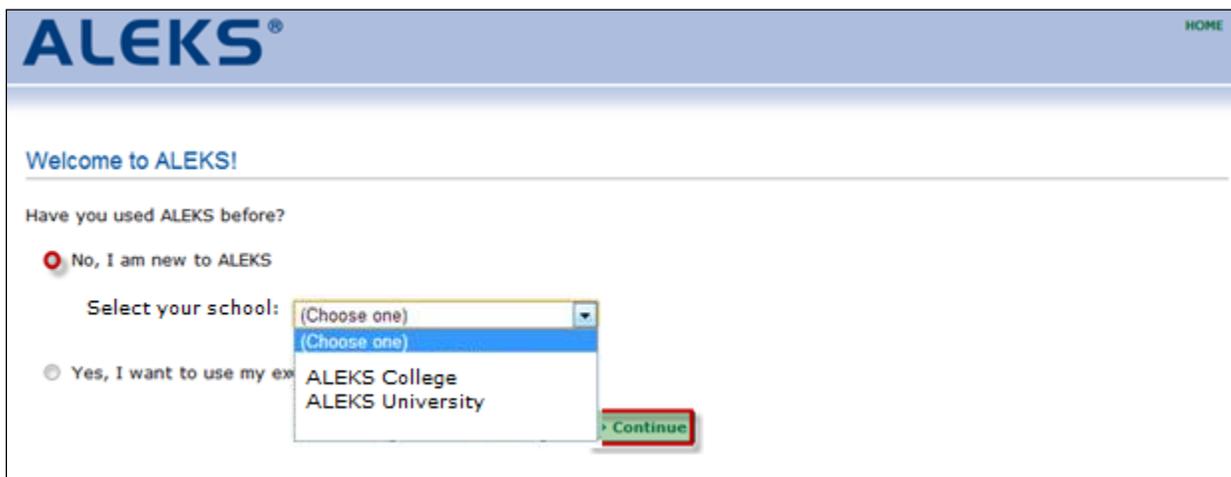
Pair with a new ALEKS account (No, I am new to ALEKS workflow)

The instructor selects the option “No, I am new to ALEKS” and clicks on the “>> Continue” button.



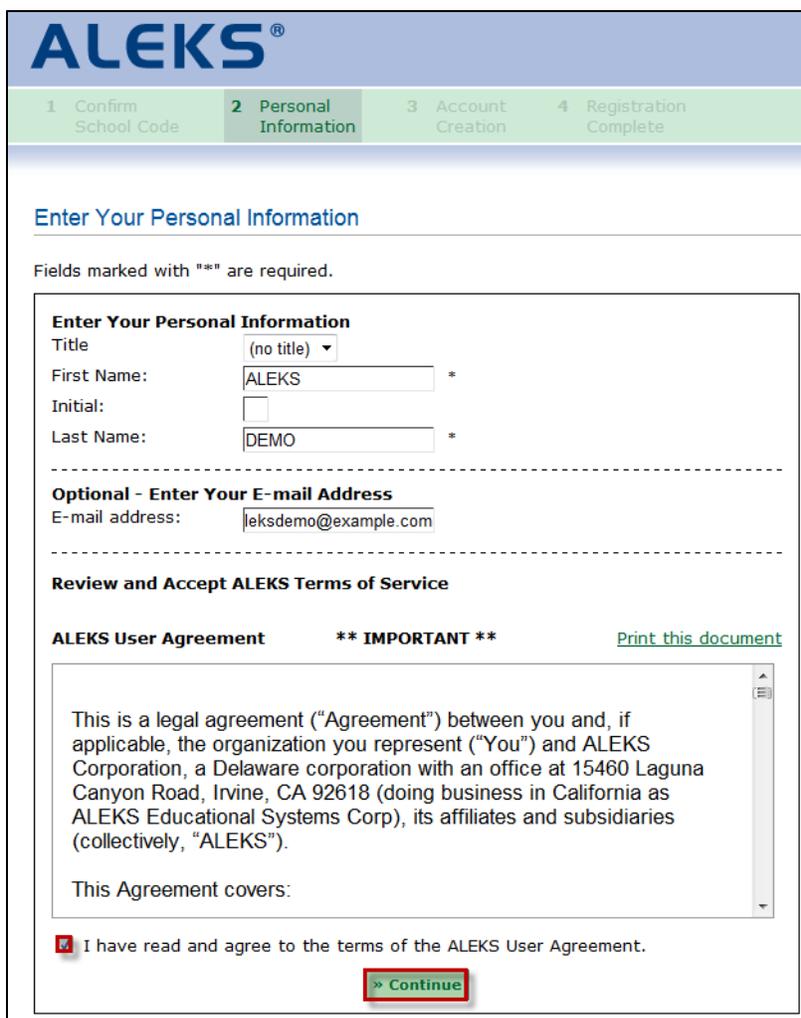
This screenshot is identical to the one above, showing the ALEKS welcome page with the 'No, I am new to ALEKS' option selected. In this version, the '>> Continue' button is highlighted with a red rectangular border, indicating it has been clicked.

Note: For some configurations, instructors see an additional option to select their school from a drop-down menu.



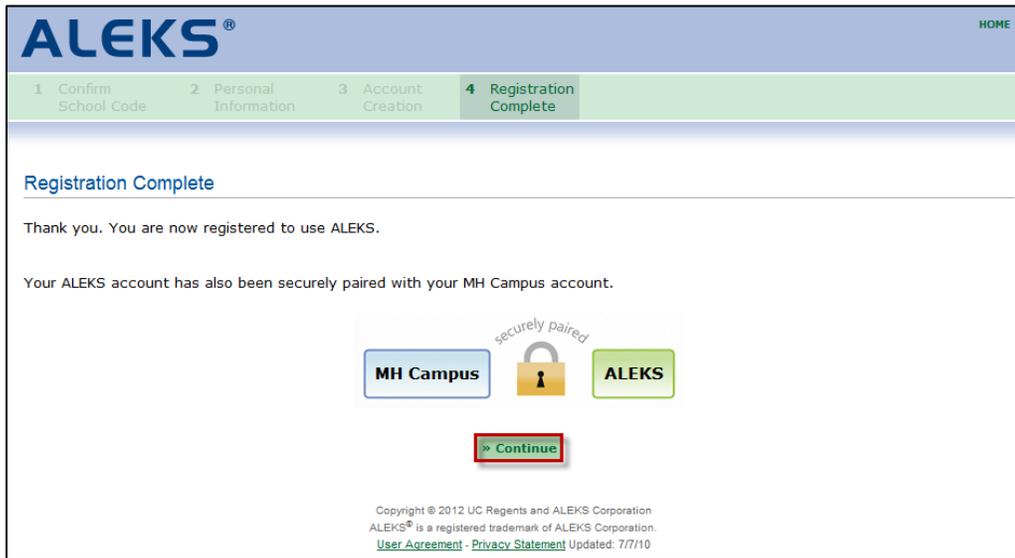
The screenshot shows the ALEKS registration interface. At the top left is the ALEKS logo, and at the top right is a 'HOME' link. Below the logo, it says 'Welcome to ALEKS!'. A question asks 'Have you used ALEKS before?' with two radio button options: 'No, I am new to ALEKS' (selected) and 'Yes, I want to use my existing account'. Below this is a 'Select your school:' label followed by a dropdown menu. The dropdown menu is open, showing '(Choose one)' at the top, followed by 'ALEKS College' and 'ALEKS University'. To the right of the dropdown is a green 'Continue' button with a right-pointing arrow.

First, the instructor enters her personal information and then, checks the box “I have read and agree to the terms of the ALEKS User Agreement”. Finally, the instructor clicks on the “>> Continue” button.



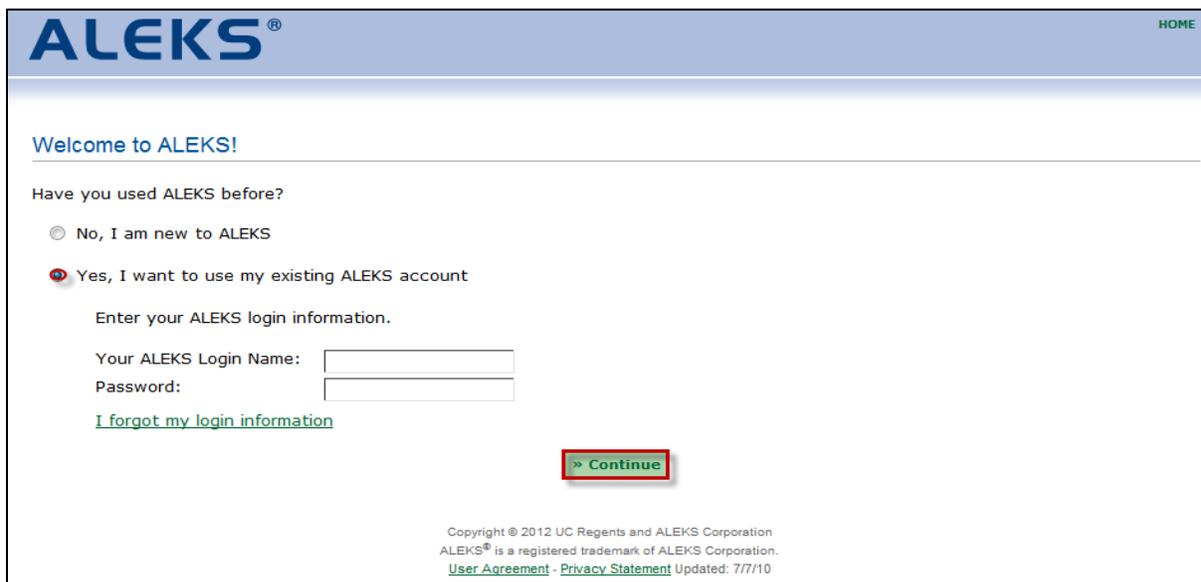
The screenshot shows the 'Enter Your Personal Information' step of the ALEKS registration process. At the top, there is a progress bar with four steps: '1 Confirm School Code', '2 Personal Information' (highlighted), '3 Account Creation', and '4 Registration Complete'. Below the progress bar, the title 'Enter Your Personal Information' is displayed. A note states 'Fields marked with "*" are required.' The form contains several input fields: 'Title' (dropdown menu with 'no title' selected), 'First Name' (text box with 'ALEKS' and an asterisk), 'Initial' (text box), and 'Last Name' (text box with 'DEMO' and an asterisk). Below these is an 'Optional - Enter Your E-mail Address' section with an 'E-mail address' text box containing 'leksdemo@example.com'. The next section is 'Review and Accept ALEKS Terms of Service', which includes a link to the 'ALEKS User Agreement' (marked as important), a 'Print this document' link, and a scrollable text area containing the legal agreement text. At the bottom of this section, there is a checked checkbox and the text 'I have read and agree to the terms of the ALEKS User Agreement.' A green 'Continue' button with a right-pointing arrow is located at the bottom of the form.

Once the ALEKS registration is complete, the instructor sees a confirmation message that says their ALEKS account has been securely paired with their MH Campus account. The instructor clicks on the “>> Continue” button.



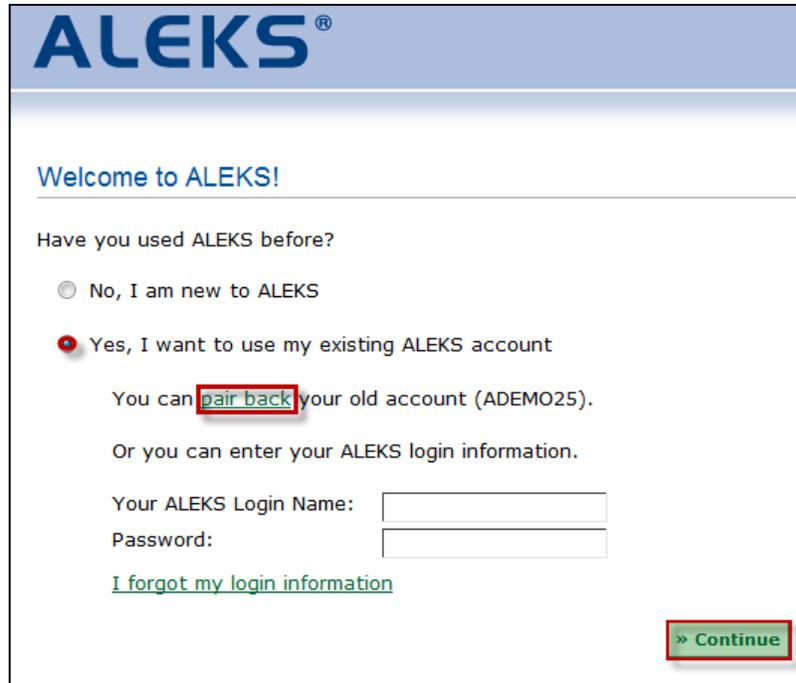
Pair with an existing ALEKS account (Yes, I want to use my existing ALEKS account workflow)

If the instructor already has an existing ALEKS account, selecting the “Yes, I want to use my existing ALEKS account” option will allow the instructor to enter their ALEKS Login Name and password. The instructor clicks on the “>> Continue” button.

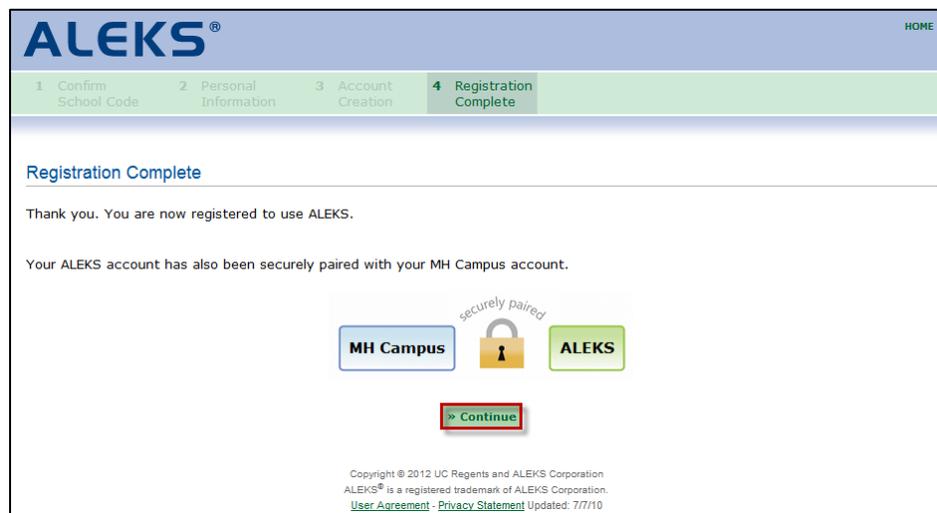


NOTE: If the instructor has paired their ALEKS account in the past, they can use the “pair back” link, to pair their account again. The login name used with the old account is displayed in parenthesis.

The instructor clicks on the “>> Continue” button.



The instructor sees a confirmation message that says their ALEKS account has been securely paired with their MH Campus account. The instructor clicks on the “>> Continue” button.



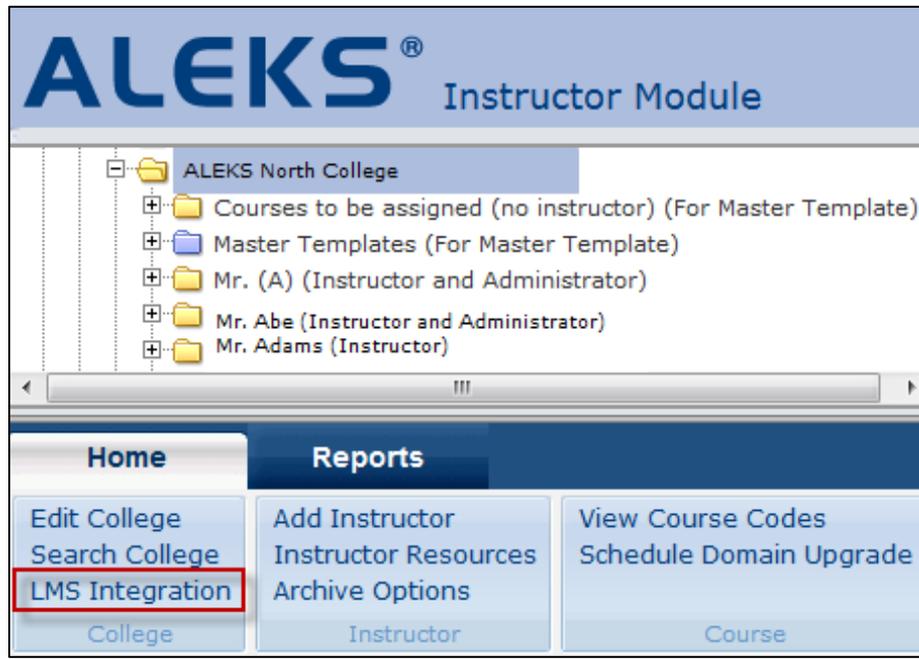
After clicking on the “>> Continue” button, the instructor is then taken directly to ALEKS.

How to get the ALEKS College Code and Shared PIN

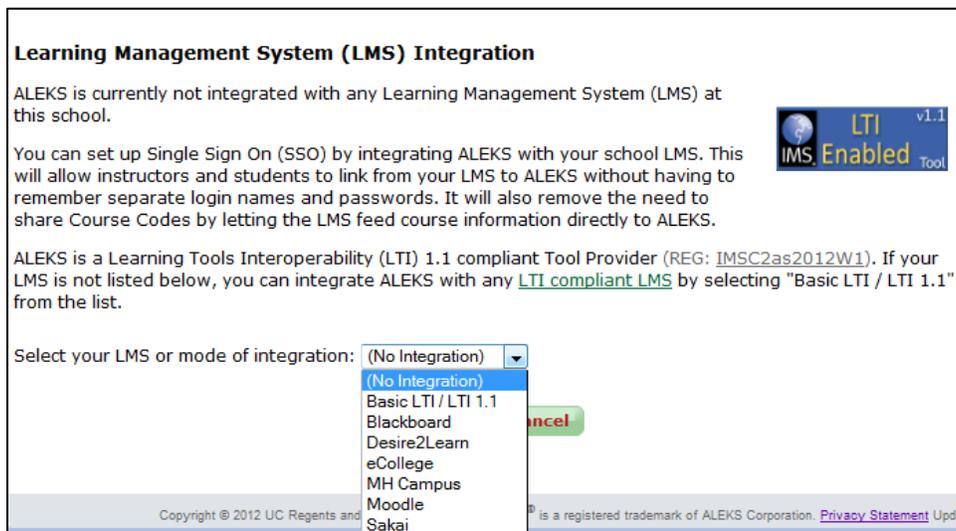
Below is an example of how an ALEKS administrator or ALEKS Customer Support representative can obtain the College Code and Shared PIN necessary for the instructor to complete the setup of the school's Canvas integration with ALEKS. This feature is available in the Advanced Instructor Module only.

School level integration

The ALEKS administrator selects the school's folder and then, clicks on the "LMS Integration" link.



For integration using MH Campus, select "MH Campus" from the pull down. The other options allow other types of integration such as integrating ALEKS *directly* (without MH Campus) with specific LMSs. Those integrations are outside the scope of this document.



The ALEKS administrator clicks on the “Save” button.

Learning Management System (LMS) Integration

ALEKS is currently not integrated with any Learning Management System (LMS) at this school.

You can set up Single Sign On (SSO) by integrating ALEKS with your school LMS. This will allow instructors and students to link from your LMS to ALEKS without having to remember separate login names and passwords. It will also remove the need to share Course Codes by letting the LMS feed course information directly to ALEKS.

ALEKS is a Learning Tools Interoperability (LTI) 1.1 compliant Tool Provider (REG: [IMSC2as2012W1](#)). If your LMS is not listed below, you can integrate ALEKS with any [LTI compliant LMS](#) by selecting "Basic LTI / LTI 1.1" from the list.

Select your LMS or mode of integration:

To integrate ALEKS with MH Campus, use the following parameters:

College Code: 15D920E

Shared PIN: 6484-IEVU



The ALEKS administrator receives a confirmation message which includes the College Code and Shared PIN. Those can be provided to the instructor to complete the setup of the integration of Canvas with ALEKS using MH Campus.

Your changes have been saved successfully.

Learning Management System (LMS) Integration

ALEKS is set up for integration with MH Campus at your school.

MH Campus parameters:

College Code: 15D920E
Shared PIN: 6484-IEVU

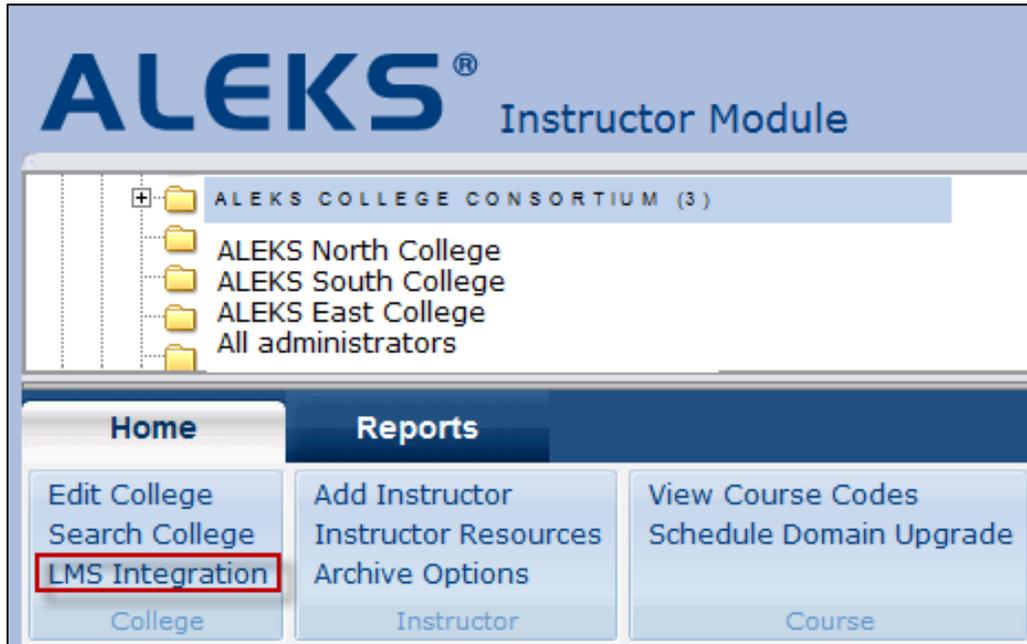
MH Campus Activity:

Record Type	Paired Records
Class	0
User	0

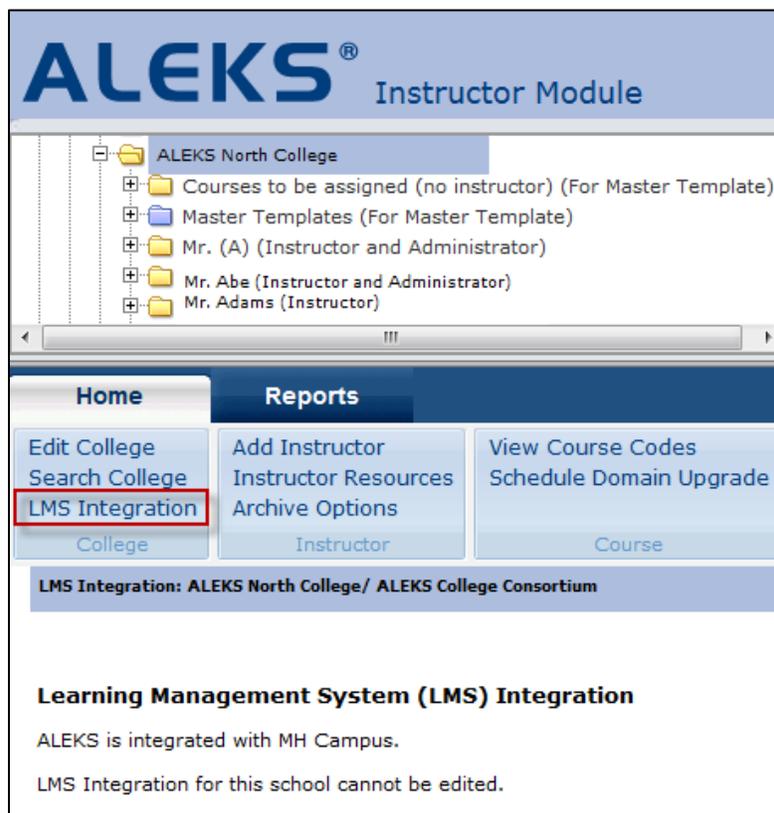
[Remove Integration](#)

College consortium level integration for multi-campus institutions

The “LMS Integration” link is also available at the college consortium level for multi-campus setups.



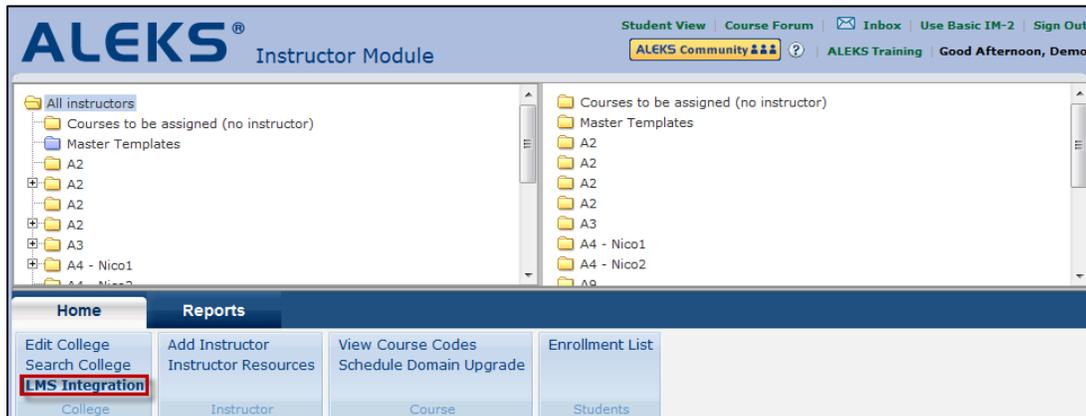
When the LMS integration is set at the college consortium level, the school level integration page indicates that the integration has been set and cannot be edited.



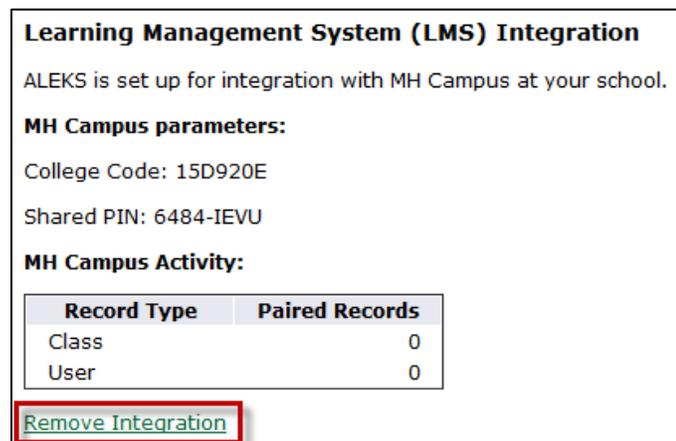
NOTE: The college consortium integration should be done when the **same** LMS instance is shared across all the campuses at the institution. If each institution has **its own** instance of the LMS, the integration should be done at the level of each school in ALEKS. For questions, please contact ALEKS Customer Support.

How to unlink the Canvas integration from ALEKS

If an institution was paired by mistake, the ALEKS administrator or ALEKS customer support representative can remove the Canvas Integration in the Advanced Instructor Module only. From the “All instructors” folder, the ALEKS administrator clicks on the “LMS Integration” link.



The ALEKS administrator clicks on the “Remove Integration” link.



The following pop-up will appear. The ALEKS administrator clicks on the “OK” button to continue with the removal.



After clicking on the “OK” button, “(No Integration)” is preset in the drop-down menu where the ALEKS administrator is asked to select the LMS at her school.

The ALEKS administrator clicks on the “Save” button.

Learning Management System (LMS) Integration

ALEKS is currently not integrated with any Learning Management System (LMS) at this school.

You can set up Single Sign On (SSO) by integrating ALEKS with your school LMS. This will allow instructors and students to link from your LMS to ALEKS without having to remember separate login names and passwords. It will also remove the need to share Course Codes by letting the LMS feed course information directly to ALEKS.

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Select your LMS or mode of integration:



The ALEKS administrator sees the following confirmation message when her school’s LMS integration has been unpaired with ALEKS.

