

How to Register for and Manage Your ALEKS Classes (Classic)

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Student Registration Instructions for ALEKS Classic

Before you begin, you will need a 10-character Class Code provided by your instructor. For help during this registration process, please contact ALEKS Customer Support by visiting <http://support.aleks.com>.

To register for your ALEKS math class, please follow the six steps below. Be sure to check out the ALEKS Account Home section to learn more about managing your ALEKS account and courses.

Step 1 of Student Registration: Go to www.aleks.com and select the **SIGN UP NOW!** Link under the Registered Users box on the left-hand side of the page.

Step 2: Enter the 10-character class code provided by your instructor in the course code box and select the **Continue** button.

Step 3: Verify your enrollment information to make sure you are enrolling in the correct class. If the information is incorrect, check your class code and select the **(Modify)** link to make any corrections. If your information is correct, select the Continue button.

The screenshot shows the ALEKS registration interface. At the top left is the McGraw Hill Education logo and the ALEKS logo. At the top right is a 'HOME' link. Below the logo is a progress bar with five steps: 1. CONFIRM COURSE CODE (active), 2. COURSE ACCESS, 3. STUDENT INFORMATION, 4. ACCOUNT CREATION, and 5. REGISTRATION COMPLETE. The main heading is 'CONFIRM ENROLLMENT INFORMATION'. Below this is a paragraph: 'You are about to register to use ALEKS in the following course. Please check the course details carefully. If the information is correct, click "Continue." If the information is incorrect, click "modify" to enter another course code.' The enrollment details are: Course: Math 101 (College) (College), Subject: Intermediate Algebra, Instructor: Prof. Aleks, and School: McGraw-Hill University (Modify). At the bottom left is a red button with the text '» CONTINUE'.

Step 4: Indicate whether you have used ALEKS before and select the **Continue** button. If you have used ALEKS before, you will be prompted to enter your existing login and password. You can retrieve your login information by selecting the **I forgot my login information** link.

The screenshot shows the ALEKS registration interface. At the top left is the McGraw Hill Education logo and the ALEKS logo. At the top right is a 'HOME' link. Below the logo is a progress bar with six steps: 1. CONFIRM COURSE CODE, 2. ACCOUNT STATUS (active), 3. COURSE ACCESS, 4. STUDENT INFORMATION, 5. ACCOUNT CREATION, and 6. REGISTRATION COMPLETE. The main heading is 'WELCOME TO ALEKS!'. Below this is the question 'Have you used ALEKS before?' with two radio button options: 'I have never used ALEKS before or I do not have an ALEKS login name.' and 'I have an ALEKS login name.' (which is selected). Below this is a dashed line and the heading 'Account Information'. There are two input fields: 'Your ALEKS login name:' and 'Password:', both with asterisks indicating they are required. Below the password field is a red link that says 'I forgot my login information'. At the bottom left is a red button with the text '» CONTINUE'.

Step 5: If you entered your existing ALEKS account information in Step 4, you will be prompted to verify your email address now. Otherwise, complete the registration steps to create a new ALEKS account and select the **Continue** button. A confirmation email will be sent to the email address you provided.

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1 CONFIRM COURSE CODE 2 ACCOUNT STATUS 3 COURSE ACCESS 4 **STUDENT INFORMATION** 5 ACCOUNT CREATION 6 REGISTRATION COMPLETE

STUDENT REGISTRATION: STUDENT INFORMATION
Fields marked with "*" are required.

Enter Your Personal Information

First Name: *

Middle Initial:

Last Name: *

Enter Your E-mail Address

We will use this email to send you your ALEKS login name and password, and messages for this class.

E-mail: *

Example: MyName@schoolmail.edu

IMPORTANT: Be sure to save your new login information!

Step 6: Once your registration is complete, you will be in your ALEKS class and can begin with the Answer Editor Tutorial. To learn more about managing your ALEKS Account, including how to update your information and sign up for new classes, see **the ALEKS Account Home** section of this guide.

The ALEKS Account Home

Your Account Home allows you to easily manage all your ALEKS classes with one login. You can change your account information, sign up for new classes, suspend or extend access, and view previous classes.

ALEKS® Alex Jones ▾

Welcome back, Alex!

Click on the name of one of your active classes to work on ALEKS or click on "Sign up for a new class" to enroll in a new class.

[Sign up for a new class](#)

ACTIVE (1)

Individual College

[Acct 301 / Financial Accounting \(Corporation\)](#) [Actions ▾](#)

Instructor: **Prof. Aleks**
 Last Login: **07/06/2017**
 Expiration Date: **07/23/2017**
[Show Details](#)

INACTIVE (0)

There are no inactive classes.

Here are a few things you can do directly from your account home page:

- Select the arrow next to your name in the top, right corner to manage your settings.
- Select the **Sign up for a new class** button to register for an ALEKS class (requires a new access code).
- Select the hyperlinked name of your class to begin working in ALEKS. Continue to the next page to learn more about the actions you can take with your ALEKS classes.

To return to your Account Home from within an ALEKS class at any time, select the arrow next to your name in the top, right corner and then select **Account Home**.

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Actions for ACTIVE Classes

The screenshot shows a user interface for an ACTIVE class. At the top, there is a blue header bar labeled "ACTIVE (1)". Below this, a grey bar indicates "Individual College". The main content area displays the class name "Financial Accounting (Corporation) / Accounting 101" in green. Below the class name, it lists the instructor as "Prof. Smith", the last login as "08/21/2012", and the expiration date as "09/07/2012". A "Show more" link is visible. To the right of the class information is a blue "Actions" dropdown menu. The dropdown menu is open, showing three options: "Switch to a new class" (highlighted in yellow), "Suspend access to this class", and "Extend access to this class".

Any classes that you are currently enrolled in and have purchased access to will appear in the **ACTIVE** section of your Account Home. There are three actions you can take with active classes.

Option 1: Switch to a new class

This option appears when you have time remaining on your ALEKS access code and would like to switch the remaining time to a new class. Before switching, you will need the 10-character class code of your new class. After switching, you will be in your new class and *may* need to complete an ALEKS assessment.

Option 2: Suspend access to this class

You can suspend access to your class if you need to take an extended break (5-week minimum) and complete your work later. Once you suspend access, you will be given the reactivation details, including the reactivation date. When you suspend access to a class, it will appear in the **ON-HOLD** list. You can then renew access to the class on or after the specified date by selecting the **Reactivate** button.

NOTE: Your access code will determine the minimum and maximum suspension time allowed.

The screenshot shows a user interface for an ON-HOLD class. At the top, there is a blue header bar labeled "ON-HOLD (1)". Below this, a grey bar indicates "Individual College". The main content area displays the class name "Financial Accounting (Corporation) / Accounting 101" in green. Below the class name, it lists the instructor as "Prof. Smith" and the last login as "09/20/2012". A "Show more" link is visible. To the right of the class information is a blue "Reactivate" button.

Option 3: Extend access to this class

Use this option if your ALEKS access code is about to expire or you activated your access using a Financial Aid Code and you need more time. You will need a new 20-character access code to extend access to a class. Once you select this option, you will be directed on how to purchase additional access.

Actions for INACTIVE Classes

INACTIVE (1)

Individual College

**Accounting 101 / Financial Accounting
(Corporation)**

Instructor: **Prof. Aleks**
 Start Date: **11/26/2013**
 Expiration Date: **11/26/2013**
[Show Details](#)

Actions ▾

Once access to your ALEKS class expires or you have un-enrolled from a class, it will appear in the **INACTIVE** section of your Account Home. There are several actions you can take with inactive classes.

Option 1: Download progress (PDF)

This option allows you to view and download progress made in the class. It will download a PDF and show the most recent ALEKS Progress Report for that class.

Option 2: Renew access

Use this option to renew access to an inactive class. You will need a 20-character access code to renew access to a class. After selecting this option, you will be directed on how to purchase additional access.

Option 3: Activate for Independent Use

If you want to continue working in ALEKS on your own, you can purchase an Independent Use subscription. This subscription will not be tied to any school or course.

Option 4: Delete from my account

Deleting a class will remove it completely from your ALEKS Account Home. It will no longer appear in the **INACTIVE** list or anywhere else in your account.

For questions about managing your ALEKS classes,
 please contact ALEKS Customer Support by visiting <http://support.aleks.com>.