

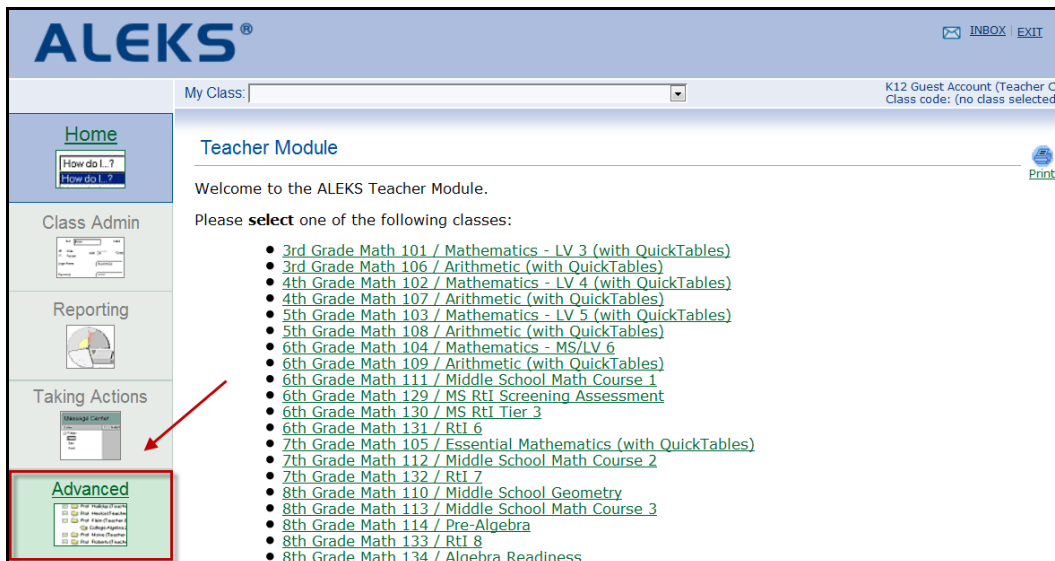
ALEKS®

Using the Advanced Teacher Module

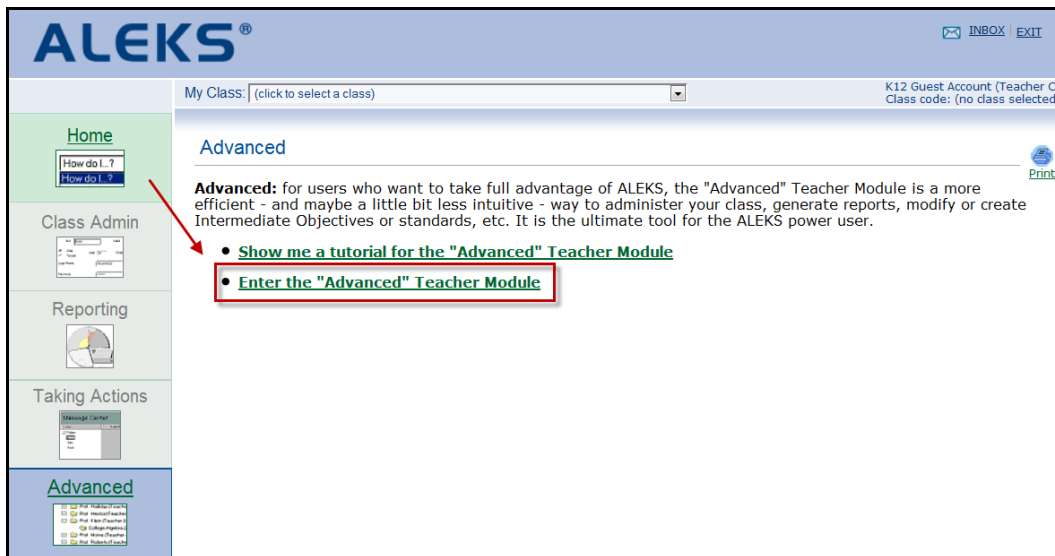
To begin using the Advanced Teacher Module in ALEKS, first log into your ALEKS account.



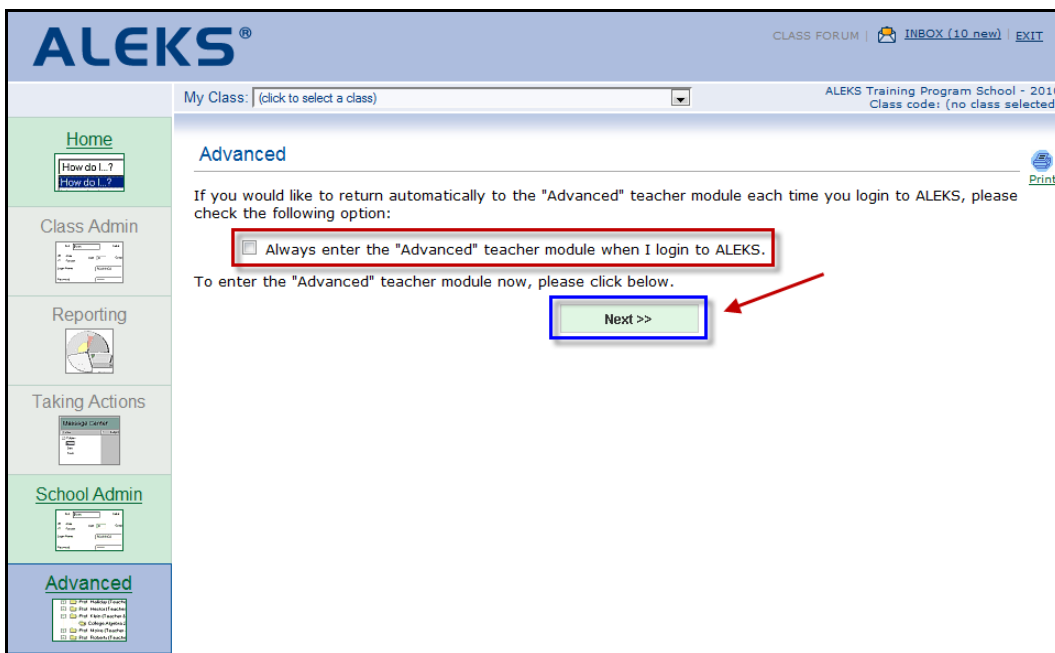
On the left-hand side of the Teacher Module, click on the “Advanced” box.



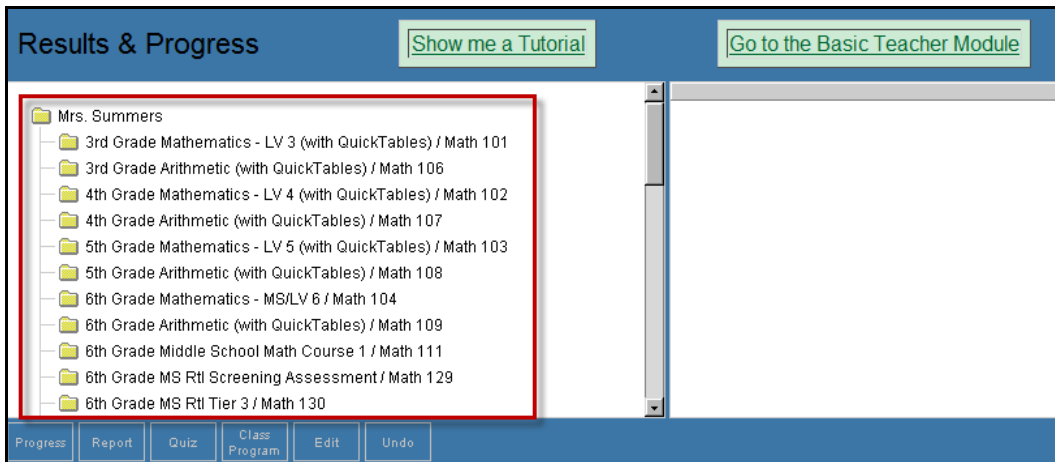
Choose to see an Advanced Teacher Module tutorial or enter directly into the Advanced Teacher Module. The tutorial is a great way to get introduced to the Advanced Teacher Module if it has not been used before. To enter without the tutorial, click on the “Enter the “Advanced” Teacher Module” link.



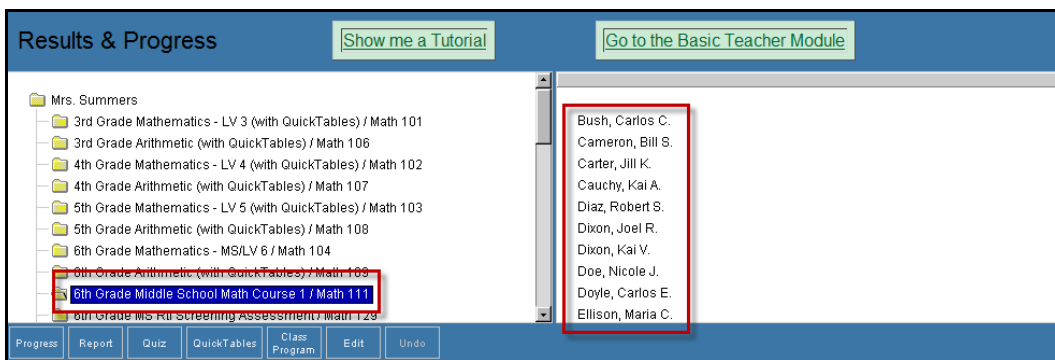
A prompt to place a checkmark in the “Always enter the “Advanced” teacher module when I login to ALEKS” box will be given. Select this option only if you would like to always enter the Advanced Teacher Module when logging into ALEKS. Otherwise, leave the box unchecked and click on the “Next” button.



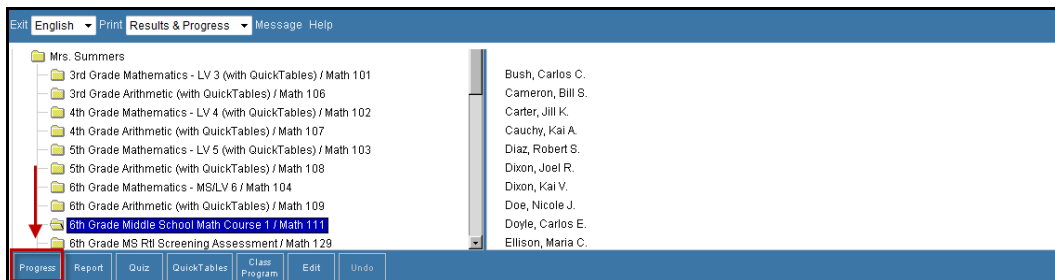
The teacher's classes will appear underneath her name.



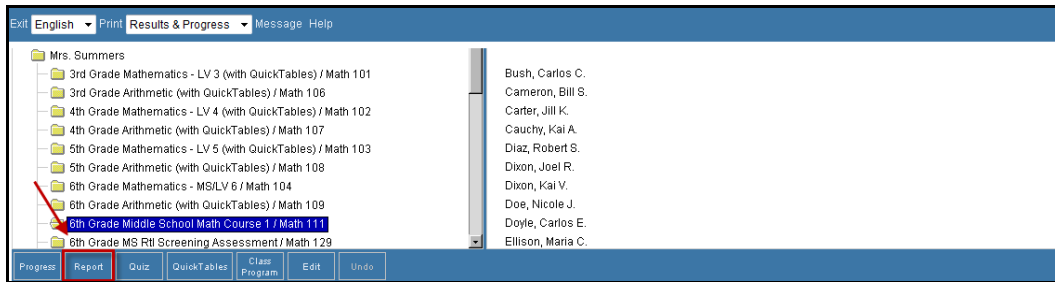
Select the class that should become the focus of each button listed below. To select a class, click on the name of the class; notice the buttons underneath become available. To the right, a list of the students who are enrolled in the selected class will appear.



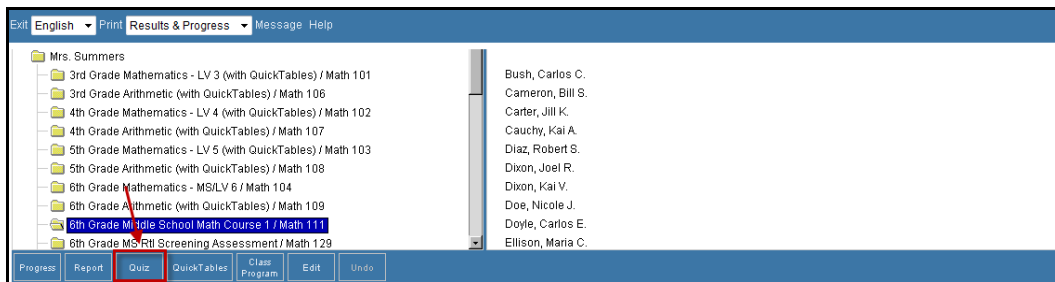
Click on the "Progress" button to see a list of the students along with how much progress each student has made in the selected class.



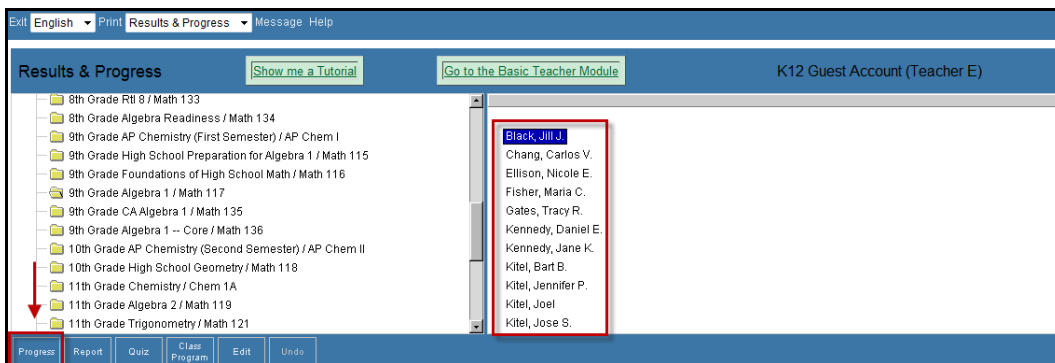
Click on the “Report” button to see an average pie chart that represents the average progress of all the students in the selected class.



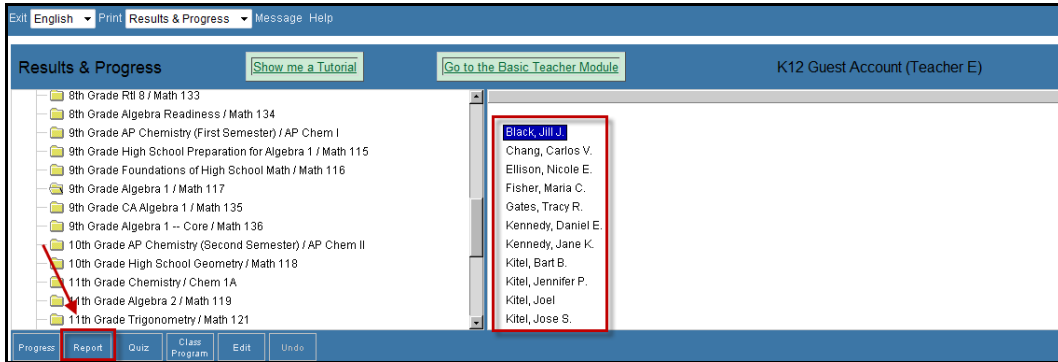
Click on the “Quiz” button to view the students’ quiz results, or to create a new quiz.



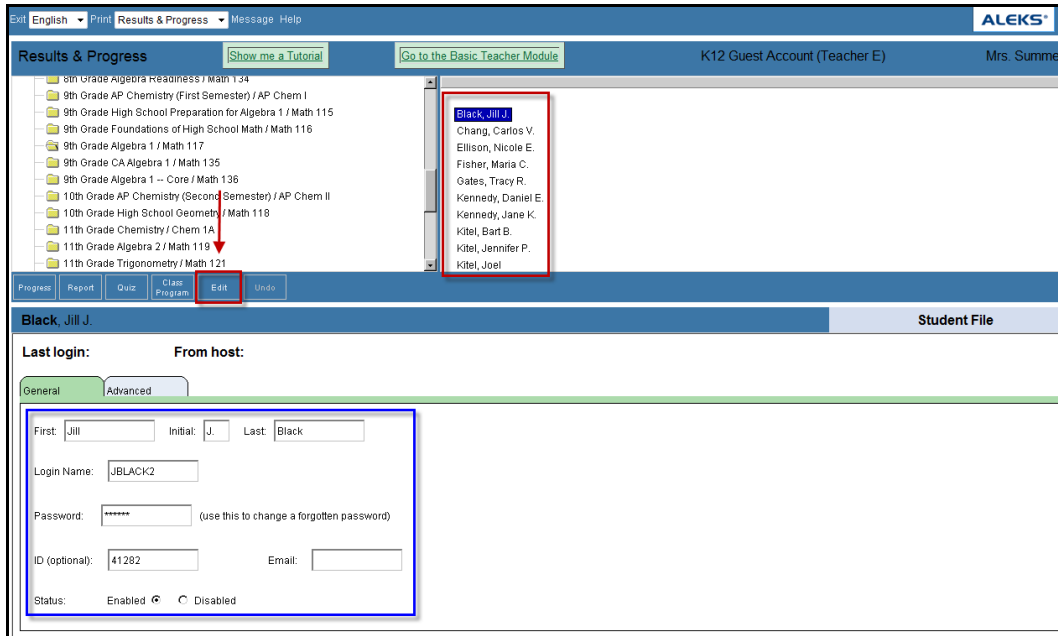
On the right-hand side of the selected class, the students that are enrolled in this particular class will be listed. To generate an individual progress report for a specific student, click on the student’s name, and then click on the “Progress” button.



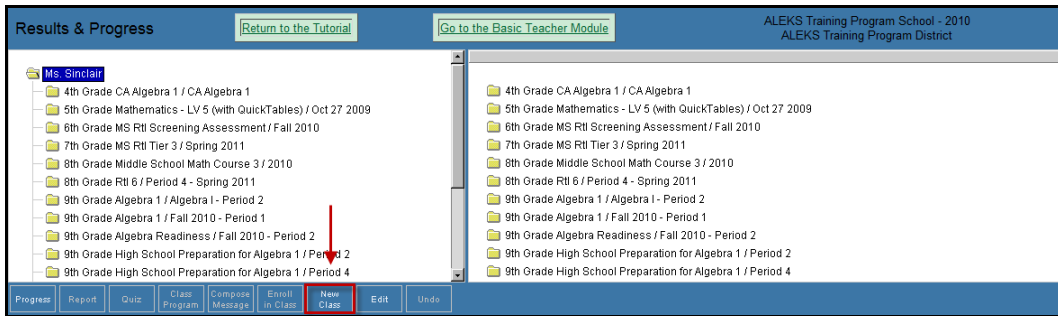
To view an individual student's detailed report, click on the student's name and click on the "Report" button.



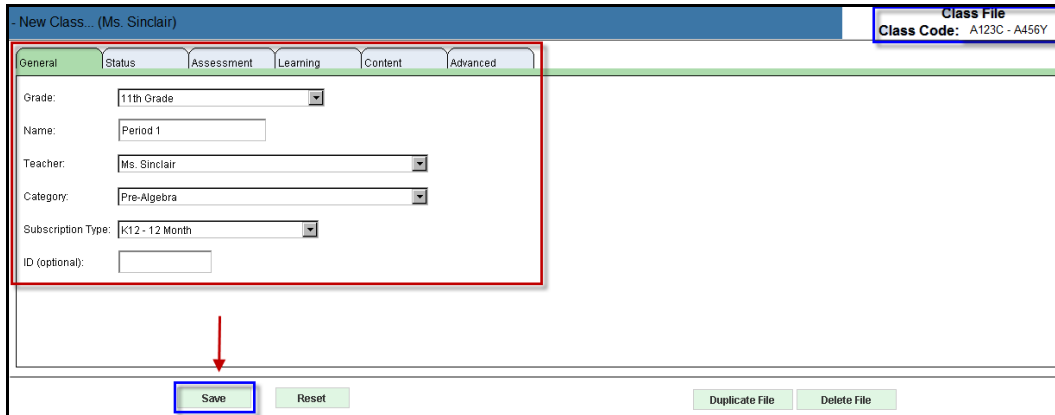
To edit a student's account, select the student and click on the "Edit" button.



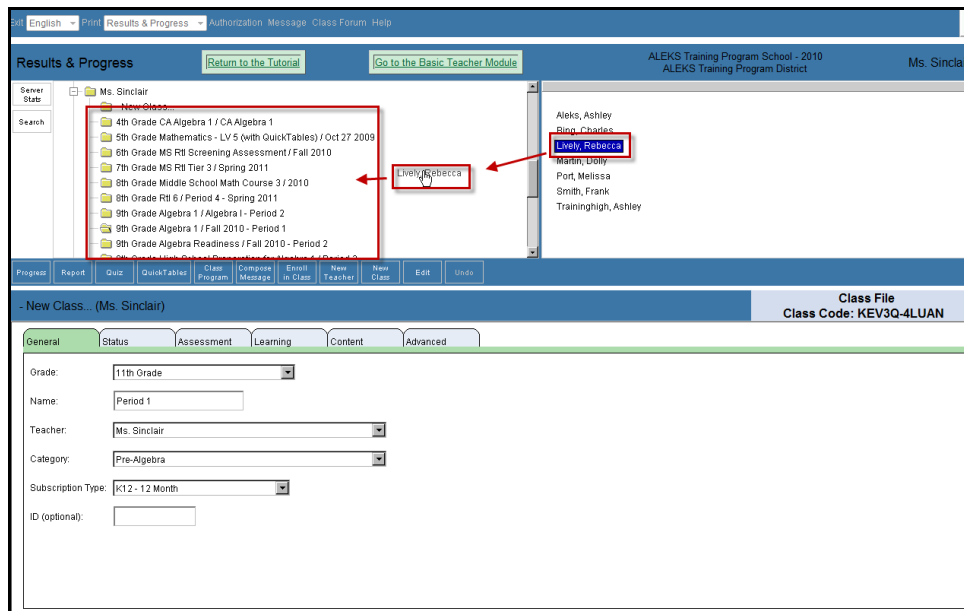
In the Advanced Teacher Module, a new class can be created by clicking on the "New Class" button.



Select the grade level for the class, enter in the class name, choose the category and subscription type and then click on the “Save” button. Now that the class is saved, it will appear on the teacher’s list of classes. To the middle-right of the screen will be the class code. Students will need this class code to register themselves in this class.



In the advanced mode, students can be moved from one class to another by simply clicking on the name of the student and dragging the student into the class that they should be moved to. Additionally, this option can be used for multiple students by using the shift and control keys.



The Basic Teacher Module can be accessed at any time by clicking on the “Go to the Basic Teacher Module” link.

