Master Account Reference Guide for ALEKS Independent Use (Consumer)

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INTRODUCTION

The ALEKS Master Account for Independent Use is used to administer and monitor Independent Use Student Accounts. The Master Account holder can be parents or tutors monitoring their children’s or students’ accounts or students managing their own Student Account.

After purchasing an ALEKS Independent Use subscription, two accounts are included:

- **Master Account**: Used by the person who will manage the Student Account(s). Master Account holders monitor ALEKS progress through automated reports, assign quizzes, and manage the Student Account. Upon purchase of ALEKS, Master Account holders receive a confirmation email that includes the Master Account and Student Account(s) login information and a welcome email that provides steps on how to get started in both accounts. Please see the ALEKS Independent Use (Consumer) Automated Emails section for examples.

- **Student Account**: Used by the student to work in the new ALEKS Student Module or classic Student Module to learn and progress through their class. ALEKS serves as the interactive tutor. Most classes are supported in the Student Module, which is a redesigned interface that provides students with an adaptive learning environment focused on guidance, transparency, engagement, and motivation.

Master Account Reference Guide for ALEKS Independent Use (Consumer)
NOTE: This Reference Guide provides an overview of the Master Account and its features, including how to find each feature in the system. This Reference Guide is written for the Master Account holder to understand how to use the Master Account to manage the Student Account. The examples in this guide refer to the student experience in the Student Module. For additional questions, please contact ALEKS Customer Support.

How to Find It: From the Master Account homepage, locate the Resources area | Select User Guide | Select Master Account Reference Guide for ALEKS Independent Use (Consumer)

Student Module Reference Guide for ALEKS Independent Use (Consumer)

Master Account holders can also view the Student Module Reference Guide for ALEKS Independent Use (Consumer) to read about the student experience and help their student get started in ALEKS.

How to Find It: From the Master Account homepage, locate the Resources area | Select User Guide | Select Student Module Reference Guide for ALEKS Independent Use (Consumer)

Video: Watch an overview of the Student Module at: https://www.aleks.com/video/K12_Exploring_New_SM

HOMEPAGE

After logging in to the Master Account, Master Account holders arrive on their homepage below. Here are some key areas of the homepage with a description of how each area can be used.

- **My Master Account**: Contains features to manage the Master Account, including editing the account settings, billing options, and adding new student accounts. Also provides announcements when new features are released and gives links to helpful resources
- **Student Accounts**: Contains features to manage the Student Account, including editing the account settings, reports to monitor the student’s progress, creating quizzes, and managing ALEKS QuickTables
ALEKS MESSAGE CENTER

Master Accounts and Student Accounts have access to the ALEKS Message Center, which can be used to send and receive messages, and to contact ALEKS Customer Support. When students send a message to the Master Account from within Learning Mode, the question they are working on will automatically be attached to the message. Answer keys for worksheets generated by the Master Account or self-generated by the student are also sent to the ALEKS Message Center. Please see the Worksheets section for more details on ALEKS and QuickTables worksheets.

How to Find It: From the homepage, select the Inbox icon ( ) found in the top-right corner. The number displayed by the envelope indicates unread messages.
Sign Out

Master Account holders can log out of ALEKS and end their working session through this link.

**How to Find It:** From the homepage, select **Sign Out** in the top-right corner

### MY MASTER ACCOUNT

This section of the guide describes the features located under the My Master Account heading. There are three main areas: My Master Account, Announcements, and Resources. Master Account holders can navigate to features by selecting on links where applicable.

**My Master Account Settings**

Provides links to account settings, billing options, and student account creation.

EDIT MASTER ACCOUNT
The Master Account holder’s contact information, including name, address, Independent User Type, password, and time zone settings can be edited from this page.

**How to Find It:** From the homepage, select **Edit Master Account**

![Edit Master Account form]

**EDIT BILLING OPTIONS**

This page can be used to edit the billing options for a Student Account.

**How to Find It:** From the homepage, select **Edit Billing Options**

![Edit Billing Options form]
After selecting the student account to edit, links to change the payment terms, change the payment method, and view payment history are available.

Under **More Options**, additional links are available to manage the Master Account and learn more about the ALEKS’s family discount program, which is available for 6 and 12-month subscription terms.

### Billing Options

<table>
<thead>
<tr>
<th>Account Name</th>
<th>Course</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Doe</td>
<td>Algebra 2</td>
<td>every 12 months</td>
</tr>
</tbody>
</table>

**Payment Terms**

Annual, [Change Payment Terms](#). Next payment due on: 02/25/2021 (auto pay)

**Payment Method**

VISA (change payment method)

**Payment History**

View Previous Transactions

**More Options**

- Cancel student account at end of payment term
- Redeem a trial code
- Learn about our family discount program

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**Payment Terms**

The Master Account holder can change the current payment subscription plan to automatically renew their ALEKS subscription to another term (e.g., monthly, semi-annual, annual).

**How to Find It:**

From the homepage, select **Edit Billing Options** | Select **Change Payment Terms**
Payment Method

The current payment method can be updated with new credit card information from this page.

**How to Find It:** From the homepage, select *Edit Billing Options* | *Select Change Payment Method*
Payment History

To keep track of the account payment history, previous transactions can be viewed from this page.

**How to Find It:** From the homepage, select *Edit Billing Options* | Select *View Previous Transactions*

<table>
<thead>
<tr>
<th>Transaction Type</th>
<th>Reference</th>
<th>Date</th>
<th>Amount</th>
<th>Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Renewed Payment</td>
<td></td>
<td>02/25/2020</td>
<td></td>
<td>VISA (...)</td>
</tr>
<tr>
<td>Renewed Payment</td>
<td></td>
<td>02/14/2019</td>
<td></td>
<td>VISA (...)</td>
</tr>
<tr>
<td>Initial Payment</td>
<td></td>
<td>01/31/2017</td>
<td></td>
<td>VISA (...)</td>
</tr>
</tbody>
</table>

Cancel an ALEKS Independent Use Subscription

Canceling a Student Account subscription can be completed through the Billing Options.
How to Find It: From the homepage, select **Edit Billing Options** | Select the student to cancel | Select **Cancel student account at end of payment term**

Master Account holders will be asked to complete a brief exit survey before canceling the Student Account. The option to delete the Student Account is found at the bottom of the page.

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### Cancel Student Account - Please Confirm

After cancelling your ALEKS Independent Use subscription for Jane Doe, you will have access to the account through 02/24/2021. Please note that you will lose all student data for Jane Doe. We recommend printing your student reports before 03/03/2021.

Are you sure you want to cancel future automatic payments for this student account now?

- Yes >> (Cancel future Payments)
- No (Do not cancel future payments)

---

### Add a New Student

An ALEKS Independent Use subscription can be purchased for an additional student by selecting **Add a New Student**

How to Find It: From the homepage, select **Add a New Student**
RESOURCES

This section of this guide describes the Resources area, which contains links to helpful information and ALEKS Customer Support to assist the Master Account holder. The Independent User Type (e.g., parent, homeschooler, student, and tutor) can also be changed here, as an alternative to updating it from the Master Account settings.

ALEKS Course Products

This page provides information about the classes available to Independent Use students.

How to Find It: From the homepage, locate the Resources heading and select Course Products
ACE - COLLEGE CREDIT

Students can receive college credit for American Council on Education (ACE) credit-recommended ALEKS courses. This page provides information on the requirements to receive credit, including a list of ACE Credit Recommended ALEKS courses and instructions on how to receive credit.

How to Find It: From the homepage, locate the Resources heading and select ACE - College Credit
REFERENCE GUIDES

Reference Guides are available for Master Account holders to read about the features in the Master Account and in the Student Module.

How to Find It: From the homepage, locate the Resources heading and select Reference Guides

- Master Account Reference Guide for ALEKS Independent Use (Consumer): Master Account holders can view this Reference Guide onscreen while navigating through the Master Account or print it out to use as reference
- Student Module Reference Guide for ALEKS Independent Use (Consumer): Master Account holders can also view the Student Module Reference Guide for ALEKS Independent Use (Consumer) to read about the student experience and to help students get started in ALEKS
CUSTOMER SUPPORT

The ALEKS Support website contains articles, videos, and content that can be helpful in understanding and navigating the Master Account and Student Account. The content can be easily searched with a few key words or filter selections. ALEKS Customer Support can be contacted through the Contact Support link provided to the right of the page under RESOURCES.

How to Find It: From the homepage, locate the RESOURCES heading and select Customer Support.

TIP: The ALEKS Support page can be used to:

• Quickly find suggested articles, videos, or attachments as keywords are typed
• Search the available content using filters
• See Top & Trending Articles
• Give feedback to content and submit comments for improvement
• Check System Setup by viewing the ALEKS Troubleshooting page
• Find the System Requirements and User Guides
• Contact Customer Support
Suggestion Box

ALEKS feedback regarding the Master Account and ideas for improvement can be submitted through the Suggestion Box.

How to Find It: The Suggestion Box is located at the bottom of the homepage

STUDENT ACCOUNTS

This section of the guide describes the features located under the Student Accounts heading. There are four main areas: Student Accounts, Reports, Quizzes, and ALEKS QuickTables. Master Account holders can navigate to features by selecting on the applicable links.
In most features, a top navigation bar appears. It can be used to navigate to other features that are located under the Student Accounts area of the homepage.

Student Account Settings

Account settings and a path to the Student Account Login is available under the Student Accounts heading. For a Master Account with multiple students working in ALEKS, student accounts can be accessed by using the drop-down menu to select the name of the student to be managed.

Edit Student Account

The Student Account information, including the student's name, password, email address, and information related to class enrollment and settings can be managed from this page. Master Account holders can also sign up to receive Progress Reports to monitor the student's progress.

How to Find It: From the homepage, select Edit Student Account
CLASS SETTINGS

The Class Settings section provides information about the class the student is working in. From there, a student can be moved from one class to another.

- **Market**: Displays the market the student is currently working in. K-12 or disciplines in the Higher Education and Continuing Education markets can be selected.
- **Level**: Shown only for the K-12 market to filter by the class level the student is currently working in.
- **Class**: Displays the class the student is currently working in. A variety of classes based on the Market and Level selected are available in this drop-down. A notification appears when the class selected is supported in the Student Module. When the student logs in, he or she will use the Student Module. A notification appears when switching to a new class may give the student a Knowledge Check. The student will receive an Initial Knowledge Check in the new class.
• **State Standard**: Displays the State Standard the student is progressing toward. Master Account holders can change the State Standard for which they want to view their student's percent age progress by strand and sub-strand.

All ALEKS classes for grades 3-12 deliver standards-based content correlated to the Common Core State Standards and all 50 states’ standards. Class content is automatically aligned to the Common Core and each state’s standards, ensuring students are working on the exact skills they need to effectively prepare for standardized testing and become college and career ready. The State Standards correlations can be found at: [https://www.aleks.com/k12/standards](https://www.aleks.com/k12/standards)

**Progress Report Settings**

One of the most popular Master Account features is the ability to receive student Progress Reports via email. Master Account holders can set the frequency and day of the week that the reports are received. An additional email address of a family member, tutor, or someone who should also receive the student's Progress Reports can be entered. Please see the ALEKS Independent Use (Consumer) Automated Emails section for an example.

**Student Idle Time**

The maximum time that students can be logged into ALEKS without any activity before being logged out can be set from here (e.g., 10, 20, or 30 minutes of idle time). This helps to ensure that students stay on task and are only logging time while actively working in ALEKS.

**Accessibility Accommodations for Visually Impaired Students**
The **Show Accessibility Options** setting appears for select Accessible Independent Use courses in the Student Module.

Content that is compatible with JAWS screen reader technology and level AA Web Content Accessibility Guidelines (WCAG 2.1) is offered in these classes. Students need the following system requirements to use a screen reader with their ALEKS class: Microsoft Windows 10, JAWS 2019 or JAWS 2020, and Firefox 63+.

After selecting **Show Accessibility Options**, the following three options are available:

- **This student is not visually impaired and does not require a screen reader (Default Setting):** No changes are made. Accessible and non-accessible topics are included in the ALEKS Pie.
- **This student has some visual impairment and may require a screen reader:** Both accessible and non-accessible topics are included in the ALEKS Pie. Automatic Knowledge Checks are disabled but can be enabled by unchecking the box.
- **This student is visually impaired and requires a screen reader:** Topics that are non-accessible are not included in the ALEKS Pie. Automatic Knowledge Checks are disabled, but can be enabled by unchecking the box. Classes using this option have not been approved for ACE credit.

![Accessibility Options](image)

**Student Module View in Accessibility Mode**

For students with screen reader Accessibility enabled, ALEKS will for the most part, work the same way as it does for students that do not have screen reader Accessibility enabled but with a few differences.

**Option Two:** This student has some visual impairment and may require a screen reader if the Master Account holder has specified that the student has some visual impairment and may require a screen reader (Option 2), the student will encounter both accessible and non-accessible topics. The student will be warned with an onscreen message when they encounter a non-accessible topic so that they can seek sighted assistance. Features that are not yet accessible in the Student Module (e.g., Dictionary, Worksheets, Message Center, Calculator, and Spanish Toggle) will be removed.
Option Three: This student is visually impaired and requires a screen reader. For example, if the Master Account holder has specified that a student is visually impaired and requires a screen reader (Option 3), the student will only encounter topics that are fully accessible by screen reader. Features that are not yet accessible in the Student Module (e.g., Dictionary, Worksheets, Message Center, Calculator, Spanish Toggle) will be removed. Classes with this option enabled where non-accessible content has been removed do not qualify for ACE credit.

From the Topic Carousel Filter, students can retrieve topics that require sighted assistance if they want to work on those topics at once. Checking the box loads the Topic Carousel for topics tagged with the Sighted Assistance Needed attribute.

Removed Features for Students Requiring a Screen Reader

The features that have been removed are typically found in the navigation menu of the Student Module, as well as in the Learning Pages and question pages of topics.
### Menu for a Student with Accessibility Enabled

<table>
<thead>
<tr>
<th>Home</th>
<th>Home</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learn</td>
<td>Learn</td>
</tr>
<tr>
<td>Review</td>
<td>Review</td>
</tr>
<tr>
<td>Assignments</td>
<td>Assignments</td>
</tr>
<tr>
<td>Reports</td>
<td>Reports</td>
</tr>
</tbody>
</table>

### Menu for a Student without Accessibility Enabled

<table>
<thead>
<tr>
<th>Home</th>
<th>Home</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learn</td>
<td>Learn</td>
</tr>
<tr>
<td>Review</td>
<td>Review</td>
</tr>
<tr>
<td>Assignments</td>
<td>Assignments</td>
</tr>
<tr>
<td>Worksheet</td>
<td>Reports</td>
</tr>
<tr>
<td>Reports</td>
<td>Message Center</td>
</tr>
<tr>
<td>Dictionary</td>
<td></td>
</tr>
</tbody>
</table>

### Learning Page for a Student with Accessibility Enabled

#### QUESTION

Simplify:

\[6a + 5a\]

#### EXPLANATION

Note that \(6a\) and \(5a\) have the same variable part, \(a\). So, they are like terms.

This means we can simplify \(6a + 5a\) by adding the 6 and 5.

We get the following:

\[6a + 5a = 11a\]

#### ANSWER

\[11a\]

### Learning Page for a Student without Accessibility Enabled
**Question Page for a Student with Accessibility Enabled**

A spinner with 5 equally sized slices is shown below. The dial is spun and stops on a slice at random. What are the odds in favor of landing on a black slice?

**Question Page for a Student without Accessibility Enabled**

Simplify.

\[ 5x + 2x \]
GO TO STUDENT LOGIN PAGE

Students can log in to the Student Module through the Master Account or from the ALEKS website.

Log In From the Master Account

How to Find It: From the homepage, select **Go to Student Login Page** | The Student Login Name is pre-filled and students enter their Student Password

Log In From the ALEKS Website

How to Find It: Go to [https://www.aleks.com](https://www.aleks.com) | Student enter their Student Account Login Name and Password and select **Log In**
STUDENT MODULE VIEW

This is what the Student Account looks like in the Student Module. Learn more about the Student Module here: Overview of the Student Module for ALEKS Independent Use (Consumer)
This section of the guide describes the reports that are available to monitor the student's progress in the Student Module. In general, reports can be viewed onscreen and can be downloaded as a PDF report through the Download link ( Download ) found in the top-right corner of the report.

### Progress Report

The Progress Report displays the student's progress made throughout the class in both Learning Mode and Knowledge Checks. The Current Class (default tab) shows the student's progress in the current class. The All Classes tab includes all current and past progress if the student worked in multiple classes.

**How to Find It:** From the homepage, locate the Reports heading and select **Progress Report**

### Current Class Tab

This report shows the student's progress in the current class he or she is working in (in this example, Algebra 2). The Performance and Since Last Knowledge Check sections show the student's current progress and average learning rate. Selecting the Legend icon ( Legend ) in the top-right corner opens a pop-up that explains the meaning of the colors in the progress bars. Each bar represents a Knowledge Check the student completed, and depicts their topics mastered on that Knowledge Check and the topics they learned in Learning Mode after that Knowledge Check. It also specifies the topics the student has remaining to learn.
All Classes Tab

This report includes all current and past progress if the student worked in multiple classes. For example, the student below worked previously in Algebra 1 and is now currently working in Algebra 2.
Request a New Knowledge Check

At the bottom of the Progress Report, a new Knowledge Check for the Student Account can be requested.

💡 TIP: What's the Difference Between a Quiz and a Knowledge Check?

Quiz:

- A quiz is designed by Master Account holders to test the student on topics that they want him/her to practice
- The student's performance on a quiz does not contribute to or affect the ALEKS pie
- A quiz is assigned only when Master Account holders designs and schedules one for the student to complete

Knowledge Check:

- A Knowledge Check is given by ALEKS to determine what the student knows; Master Account holders cannot select the content
- ALEKS administers automatic Knowledge Checks (each one covers approximately the last 20 topics a student has learned)
- A Knowledge Check can add or remove topics from the student's Mastered or Learned categories depending on performance
- Master Account holders can request a Knowledge Check for a student at any time

![Request New Knowledge Check]

Please note: This student had a Knowledge Check on 05/11/2017. This new Knowledge Check will begin immediately.

[Request New Knowledge Check] [Cancel]

💡 What is the difference between a Quiz and a Knowledge Check?

Student Module View

Upon the student’s next login to ALEKS, he or she will be prompted from the homepage to start the Knowledge Check.
ALEKS Pie

The ALEKS Pie Report shows the student’s class progress broken down by the topics the student has Mastered or Learned, is Ready to Learn, and the number of remaining topics the student has left. Understanding the student’s level of readiness or each topic can help direct instruction.

How to Find It: From the homepage, locate the Reports heading and select ALEKS Pie

1 | The pie chart represents the student’s progress for each of the different content areas (pie slices)
Below the pie, the ALEKS content is organized into pie slices. Each pie slice is a grouping of similar topics; the whole pie encompasses each topic in the class.

Expand the category headings to view the topics that the student Mastered, Learned, or is Ready to Learn in each pie slice.

The progress bar shows the student's real-time status for that topic. Each bar indicates a correct answer achieved.

Select on a topic name to view a sample question, the explanation, and the answer.

Solving an absolute value inequality: Problem type 2

SAMPLE QUESTION

Solve.

\[ |u| - 16 > 5 \]

If all real numbers are solutions, click on "All reals". If there is no solution, click on "No solution".

EXPLANATION

We start by isolating the absolute value. To do so, we subtract 16 from both sides.

\[ |u| - 16 - 16 > 5 - 16 \]
\[ |u| > -11 \]

The absolute value of a quantity \( u \) is its distance from 0 on the number line. A distance is always greater than or equal to 0.

So, \( |u| \) is always greater than or equal to 0.
This means that \( |u| > -11 \) is true for all values of \( u \).

ANSWER

All reals

The drop-down menu at the top of the report displays progress in Knowledge Checks. The drop-down can be used to track how the student performed across all Knowledge Checks completed in the class.
Time and Topic Report

The Time and Topic report shows a daily breakdown of the student’s time spent in ALEKS, including each question that was practiced and the answer submitted. With this report, Master Account holders can track time on task and get a clear picture of the student's learning behavior patterns.

How to Find It: From the homepage, locate the Reports heading and select Time and Topic Report.
The legend at the top explains how to interpret the data. Out of the total time spent in ALEKS each day (gray columns), the blue and orange sections within indicate the number of topics attempted vs. learned.

Hover over any day’s bar to see the student’s total time spent in ALEKS and the count of learned topics vs. attempted topics that day.

Move the toggle to view the topics the student attempted, but not learned and when the student completed a Knowledge Check.

Select a bar to open the Learning Sequence Log, which shows the sequence of actions taken in each topic attempted.

In the Learning Sequence Log, the icons under each topic indicate when a student got a question correct, incorrect, or selected Explanation. Hover an icon to see the time stamp.

Select an icon to see exact question the student attempted, the student’s answer, and the correct answer (if the submitted answer was incorrect).
Standards Report

This report can be used to monitor the student’s progress by strand and sub-strand according to the state’s standards or Common Core State Standards (if adopted by the state). The State Standards can be enabled, changed, or disabled in the student’s account class settings.

How to Find It: From the homepage, locate the Reports heading and select Standards Report.

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QUizzes

This section of the guide describes the optional Quiz feature, which allows Master Account holders to create and edit quizzes for the student and, view results. Quizzes can be created for a student using ALEKS topics in the student’s class. Once the student takes the quiz, the automatically graded quiz results are immediately available to both Master Account holders and students.

**NOTE:** ALEKS quizzes do not influence the student's ALEKS Pie or his or her guided learning in ALEKS.
New Quiz

A new quiz can be created for the student to take.

**How to Find It:** From the homepage, locate the Quizzes heading and select **New**

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**Advanced Options**

- **Create a recent knowledge Quiz:** ALEKS will automatically select quiz questions based on course material the student has recently learned. A maximum of 30 questions can be added to the quiz.
- **Duplicate an existing Quiz:** The new Quiz will contain the same course material, but ALEKS will assign new questions.

**How To Create a New Quiz**

The following steps can be completed to create a new quiz:
1 | Enter the details for the quiz such as: the quiz name, and the date and time when the quiz will begin
2 | Select Continue
3 | Use the drop menus and expand folders to load content in the left panel and view the individual questions available
4 | Select the question types for the quiz. Questions can be added from the question panel on the left to the panel on the right by selecting an individual question, using Shift+click to highlight multiple questions in order, or selecting the checkboxes to highlight multiple individual questions out of order, and then selecting Add, or using drag and drop functionality to add questions to the right panel. Questions can also be randomly added from different sections using the drop-down menus above the left panel

Content Selector Views:

ALEKS Topics Change Menu: Instructors can use the Change drop-down to select a different view to see content organized by:

- **ALEKS TOC**: Contains additional filters to drill down to All Topics, Class Topics (Topics in your ALEKS Pie), or Additional Topics (Not included in your ALEKS Pie), which are topics the class content. This delineation of topics helps identify which topics are included in the ALEKS Pie versus which topics are not so that Master Account holders can assign questions in a quiz that the student won't encounter in Learning Mode
- **Standards**: This view is only available when the course product is correlated to a set of state standard. In this view, the ALEKS topics are organized by the state standards framework linked to the course product
- **Previous Assignments**: Contains additional filters to drill down to previously created quizzes in the class to view the questions used in those quizzes

5 | To add a question to the quiz, check a box next to a question and select Add or drag and drop the question(s) from the left panel to the Your Assignment panel on the right
6 | Reorder or remove questions as necessary. From the Your Assignment panel on the right, question points can be changed (a maximum value of 100 points per question can be entered), shuffle questions, move questions up and down in the order desired using the up/down arrow buttons or drag and drop, and remove questions
7 | Select Save
TIP: Individual questions can be previewed from either panel of the builder by selecting the magnifying icon ( ) next to the question or by double clicking on the question. An example appears in a pop-up. The Explanation can be viewed by selecting the Explanation toggle. Show Another generates a new instance of the same question in the preview window.

State Standards Menu

For students working in certain ALEKS classes, there may a Standards drop-down available when the course product is correlated to a set of state standards. In this view, the ALEKS topics are organized by the state standards framework linked to the course product.
After saving, a summary of the questions on the quiz is provided. Editing options for the quiz appear at the bottom of the page.

**Edit a Quiz**

Weekly Quiz for 3/20 will start next time this student logs into ALEKS.

<table>
<thead>
<tr>
<th>Question</th>
<th>Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Identifying numbers as integers or non-integers</td>
<td>1 point</td>
</tr>
<tr>
<td>2. Plotting integers on a number line</td>
<td>1 point</td>
</tr>
<tr>
<td>3. Fractional position on a number line</td>
<td>1 point</td>
</tr>
<tr>
<td>4. Ordering integers</td>
<td>1 point</td>
</tr>
<tr>
<td>5. Fractional position on a number line</td>
<td>1 point</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>5 points</strong></td>
</tr>
</tbody>
</table>

**Edit Quiz Options**

- **Edit Quiz Information:** Change the Quiz name and start date/time
- **Edit Quiz Content:** Add or remove questions on this Quiz
- **Edit Quiz Advanced Options:** Change Quiz duration, grading scale and more.
- **Delete:** Delete this Quiz...

**TIP:** A question type can be added more than once. ALEKS will include different instances of the same question type on the quiz.

**Edit Quiz**

Existing quizzes and their status are listed on this page.

**How to Find It:** From the homepage, locate the **Quizzes** heading and select **Edit**

After selecting a quiz to edit, quiz options at the bottom of the page can be used to edit the quiz information, add or remove questions from the quiz, and access advanced quiz settings to change the quiz duration, grading scale, and more.

**Edit a Quiz**

Select a Quiz below to edit:

<table>
<thead>
<tr>
<th>Quiz Name</th>
<th>Start Date</th>
<th>Start Time</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Today’s Quiz</td>
<td>04/24/2017</td>
<td>11:15 AM</td>
<td>Finished</td>
</tr>
<tr>
<td>Test</td>
<td>04/03/2017</td>
<td>1:55 PM</td>
<td>Finished</td>
</tr>
<tr>
<td>Weekly Quiz for 3/20</td>
<td>03/21/2017</td>
<td>10:52 AM</td>
<td>Finished</td>
</tr>
<tr>
<td>Weekly Quiz</td>
<td>03/18/2017</td>
<td>12:24 PM</td>
<td>Finished</td>
</tr>
<tr>
<td>Today’s Quiz</td>
<td>03/17/2017</td>
<td>12:30 PM</td>
<td>Finished</td>
</tr>
</tbody>
</table>

**More Options**

- **Create a New Quiz**
Edit Quiz Advanced Options

Selecting Change Quiz duration, grading scales and more, displays the time limit setting for the quiz. The option to be notified when the student submits the quiz, as well as the option to adjust the grading scale can be modified from this page.

To adjust the grading scale, the mouse can be used to slide the bars to the desired percent. New grading fields can be added and letters can be renamed to words, short phrases, or numbers. Select a letter and a text editor displays.

Student Module View

Upon the student’s next login to ALEKS, he or she will be prompted from the homepage to start the quiz if the start time has occurred.
Quiz Reports

Master Account holders and students can view quiz results immediately after the student completes the quiz.

How to Find It: From the homepage, locate the Quizzes heading and select Reports

Select the date submitted for a quiz to view the question type the student was asked, the results, and the points given. To view the actual questions given during the quiz, either select the question type or select on Print Detailed Quiz Report

Selecting a question allows Master Account holders to adjust points for the answer.
ALEKS QUICKTABLES

ALEKS QuickTables settings and reports can also be accessed via the Master Account. ALEKS QuickTables is a math fact mastery program for multiplication, division, addition, and subtraction. QuickTables is optional and it can be made available to the student by enabling it through the Master Account.

**How to Find It:** From the homepage, locate the QuickTables heading and select **Edit**

**How to Setup QuickTables**

The following steps can be completed to set up QuickTables:

1. First select the math fact table for the student to work on. The default time limit for QuickTables is 15 minutes per day, seven days per week; this can be adjusted.
2. There is also a character selection option, in which the character guides the student through QuickTables as they master their math facts.
3. Under the game settings, the minimum time the student must work in QuickTables before the program’s games become available can be set. The default time is 10 minutes; this can be adjusted.
4. The maximum number of games per day is 6 and this can be adjusted.
5. The high score chart can also be adjusted from the default setting of Weekly to either Monthly or Never reset.

If QuickTables is not included as an option for the student’s class, Master Account holders can contact ALEKS Customer Support to add it to the student’s account.
### Edit QuickTables Session, Character, and Game Settings

**How to Find It:** From the homepage, locate the QuickTables heading and select **Edit** | **Select Edit QuickTables settings**

---

<table>
<thead>
<tr>
<th>QuickTables</th>
<th>Addition</th>
<th>Subtraction</th>
<th>Multiplication</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ 1-10</td>
<td>☐ 1-10</td>
<td>☐ 1-10</td>
<td>☐ 1-10</td>
<td>☐ 1-10</td>
</tr>
<tr>
<td>☐ 0-10</td>
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<td>☐ 0-10</td>
<td>☐ 0-10</td>
<td>☐ 0-10</td>
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<tr>
<td>☐ 1-12</td>
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<td>☐ 0-12</td>
<td>☐ 0-12</td>
</tr>
<tr>
<td>☐ Not available to student</td>
<td>☐ Not available to student</td>
<td>☐ Not available to student</td>
<td>☐ Not available to student</td>
<td></td>
</tr>
</tbody>
</table>
**Student Module View**

The first time a student selects a math table to practice, they complete an interactive tutorial and assessment. The tutorial explains how to input numbers, and the assessment determines the student's current knowledge of the facts in the table.
The student then sees a color-coded fact table in which colors correspond to the student's mastery level with each fact. As a student practices, learns, and retains additional facts in the table, the colors will update accordingly.

QuickTables Reports

The QuickTables report shows the tables the student is working on, the date each table was started, the student’s last login, the student’s total hours spent on each table, and the student’s overall progress. QuickTables Knowledge Checks and worksheets can also be created from this page.
To see a detailed report for the student, the percentage in the Progress column can be selected and a detailed report for the student’s progress on the table will be shown.
QuickTables Knowledge Check

Master Account holders can request a QuickTables Knowledge Check for the student to take by checking the box next to the math fact table under the New Assessment column.

Student Module View

Upon the student’s next login to QuickTables, he or she will be prompted to start the Knowledge Check.
Worksheets

QuickTables Worksheets

Master Account holders can create QuickTables worksheets for the student by checking the applicable box next to the math fact table under the Worksheet column. A QuickTables worksheet contains 16 questions on the math fact that the student is learning and can be printed to work on offline using a pencil and paper.

When a QuickTables worksheet is generated, a message is sent to the Master Account via the ALEKS Message Center with the worksheet and answer key attached. When a worksheet is generated for more than one math fact table, Master Account holders receive a single worksheet and answer key with combined questions and answers for the math tables selected. Students receive an individual worksheet to download for each math fact table.
QuickTables Worksheet

ALEKS® Worksheet

Jane Doe - Customized QuickTables Class Worksheet #2 - 09/04/2020 08:44 AM
Doe, Jane (Smith)

1. \( \frac{7}{-1} \)
2. \( 6 - 0 = \)
3. \( \frac{6}{-2} \)
4. \( 7 - 0 = \)
5. \( \frac{13}{-3} \)
6. \( 5 - 3 = \)
7. \( 8 - 5 = \)
8. \( \frac{11}{-11} \)
9. \( 8 - 8 = \)
10. \( \frac{6}{-4} \)
11. \( 7 - 5 = \)
12. \( \frac{20}{-10} \)
Answer Key

**ALEKS Worksheet**

Jane Doe - Customized QuickTables Class Worksheet #2 - 09/04/2020 08:44 AM
Doe, Jane (Smith)

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>7</td>
<td>- 1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>2.</td>
<td>6</td>
<td>0 = 6</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>6</td>
<td>- 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>7</td>
<td>0 = 7</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>13</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>5</td>
<td>3 = 2</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>8</td>
<td>5 = 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- 11</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>8</td>
<td>8 = 0</td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
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<td>- 4</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>7</td>
<td>5 = 2</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>20</td>
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<td></td>
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<td></td>
<td>- 10</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>10</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Student Module View**

When the student logs in, worksheets generated by the Master Account can be downloaded and printed from the Worksheet menu by selecting the download icon ( ). Students can also self-generate ALEKS or QuickTables worksheets by selecting the applicable button to the right of the Worksheet heading. Student generated worksheets also appear in the download list after they are created.

- **New ALEKS Worksheet**: Contains 16 questions based on the student’s current learning. When a worksheet is generated, and ALEKS message is sent to the Master Account with the answer key attached.
- **New QuickTables Worksheet**: Contains 16 questions based on the math fact table selected. The worksheet and answer key is sent to the Master Account as an ALEKS message with an attachment.

**ALEKS WORKSHEETS**

When an ALEKS worksheet is generated by the student, a message is sent to the Master Account via the ALEKS Message Center with the answer key attached.
ALEKS Worksheet

Worksheet - Worksheet #6

Student Name: Jane Doe  
Login Name: JDOE1132  
Date: 09/04/2020 9:56 AM  
Class Name: Doe, Jane

Review Questions

1. The first three terms of an arithmetic sequence are as follows.
   -4, 1, 6
   Find the next two terms of this sequence.

2. The 5 participants in a weight-loss class lost the following weights (in pounds) after three weeks of dieting.
   2, 1, 2, 4, 6
   Assuming that these weights constitute an entire population, find the standard deviation of the population. Round your answer to two decimal places.

Answer Key
Onscreen Keypad and Timer Setting

Under the Options column, an onscreen keypad can be added if the student has trouble typing with a computer keypad. A timer setting can also be added to specify the amount of time a student has to enter each answer.

How to Find It: From the homepage, locate the QuickTables heading and select Report | Select Edit

ALEKS INDEPENDENT USE (CONSUMER) AUTOMATED EMAILS

Below are examples of the emails that Master Account holders receive after purchasing an ALEKS Independent Use subscription.

Welcome Email

This email provides steps on how to get started in the Student Account and Master Account.
Dear Mary Doe,

We are delighted that you will be using ALEKS! To ensure that you and your student get the most out of your ALEKS Independent Use subscription, we encourage you to watch an introductory video and take advantage of our online resources.

Additionally, you may want to go through the optional steps below in ALEKS. Simply log in to the Student Account.

You should have received your registration information in a separate email.

<table>
<thead>
<tr>
<th>Student Account</th>
<th>Master Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Upon first login, the student will complete a brief tutorial to learn how to properly enter answers in ALEKS.</td>
<td>1. If you manage multiple Student Accounts within your Master Account, you can switch among them by selecting the appropriate student from the Student Accounts drop-down menu.</td>
</tr>
<tr>
<td>2. The student will complete the ALEKS Initial Knowledge Check and view results in the ALEKS Pie.</td>
<td>2. If applicable, select Edit Student Account to indicate your state standards preference, set your desired email progress report frequency and to specify the student’s idle time.</td>
</tr>
<tr>
<td>3. The student will begin a customized learning path by working in Learning Mode.</td>
<td>3. View a student’s learning progress by selecting Progress Report.</td>
</tr>
<tr>
<td>4. The student can either solve the problem, or use the Explanation button for assistance until the topic has been learned.</td>
<td>4. View a student’s Pie by selecting ALEKS Pie.</td>
</tr>
<tr>
<td>5. After adequate time has been spent in ALEKS, the student will complete another Knowledge Check to determine what she has retained and what she needs to review. ALEKS will continue this cycle of Knowledge Checks and learning throughout the course.</td>
<td>5. If applicable, view a student’s state standards progress by selecting Standards Report.</td>
</tr>
<tr>
<td>6. The student can review previously learned topics by selecting Review in the menu.</td>
<td>6. View a student’s daily time logged in ALEKS, with a list of topics attempted and mastered by selecting Time and Topic Report.</td>
</tr>
<tr>
<td>7. The student can generate and</td>
<td>7. If applicable, edit a student’s</td>
</tr>
</tbody>
</table>
Confirmation Email

This email provides a confirmation of the ALEKS Independent Use Subscription, and includes the Master Account and Student Account login information.
ALEKS® Independent Use Subscription
Purchase Confirmation

Dear Mary Doe,

This email confirms that you have purchased an ALEKS Independent Use subscription. Please keep this email for future reference as it contains your purchase details and login information.

**ALEKS Independent Use Subscription Purchase Details:**
Billing Reference BT-31C45FJP

<table>
<thead>
<tr>
<th>Item</th>
<th>Student Account</th>
<th>Course</th>
<th>Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Account</td>
<td>Jane Doe</td>
<td>Algebra 1</td>
<td>US $XXXX every 12 months</td>
<td>US $YYYY</td>
</tr>
</tbody>
</table>

**Total:** US $YYYY

Your ALEKS subscription allows student access to all courses; however, only one course may be taken at a time. You can switch to a different ALEKS course at any time during your subscription.

Your subscription includes:

- A **Master Account**: With this account, you can monitor student progress through automated reports, assign quizzes, manage student accounts, and much more.
- A **Student Account for each registered student**: This is the account that you or your student will use to access the ALEKS Student Module which will serve as an interactive tutor.

To log in to your Master Account or Student Account(s), please go to https://www.aleks.com/Login and enter the following information:

**Master Account:**
Name: Mary Doe
Login Name: MARYDOE2
Password: ******
Student Account Password Change Email

This email is sent to Master Account holders when they change a Student Account’s password.

ALEKS® Password Change

The password for John Doe has been changed.

To log in, please have your student go to https://www.lan.aleks.com:8443/login:

Login name: JDOE1188

If you require technical assistance, please contact ALEKS Customer Support at https://www.lan.aleks.com:8443/support/form

Thank you,
ALEKS Corporation

Student Progress Report Email

Below is an example of the student Progress Report. This report summarizes the student’s current knowledge state, including what the student knows, how the student’s time was spent in ALEKS, results of quizzes taken, and work done in QuickTables results (if applicable). A link is provided to view the full report details online.
Student Report - Jane Doe

Report Period: 03/06/2017 - 03/19/2017

What Jane Knows: 196 of 384 Topics
Approximately 51% of Course Content Mastered

- Real Numbers and Linear Equations: 90% mastered
- Lines and Functions: 62% mastered
- Systems of Linear Equations and Matrices: 38% mastered
- Exponents and Polynomial Expressions: 77% mastered
- Quadratic and Polynomial Functions: 34% mastered
- Radicals and Advanced Functions: 50% mastered
- Exponential and Logarithmic Functions: 15% mastered
- Rational Expressions and Functions: 31% mastered
- Conic Sections: 19% mastered
- Sequences and Probability: 9% mastered

Time and Topic Report
Total Hours in ALEKS During This Period: 4 hours 19 minutes
Topics Mastered During This Period: 1

- Real Numbers and Linear Equations / Properties of Real Numbers
  - Identifying numbers as integers or non-integers

Quiz Results
Quiz Name: Quiz 3
Score: 77%
Grade: C
Date Submitted: 03/15/2017
Time Spent: 36m
Quiz Name: Weekly quiz
Score: 100%
Grade: A
Date Submitted: 03/15/2017
Time Spent: 56m
Quiz Name: Quiz 2
Score: 100%
Grade: A
Date Submitted: 03/15/2017
Time Spent: 0m
Quiz Name: Quiz 1
Score: 86%
Grade: B
Online Reports

After selecting Visit the online report from the Progress Report email, a Reports dashboard opens in a new window. A dashboard displays snapshots of important data related to the student’s progress. The dashboard consists of tiles that update as the student works in ALEKS. Master Account holders can navigate to a full, detailed report containing the information shown on that tile by selecting the link in the bottom-right corner of the tile.

The Reports dashboard offers an English/Spanish toggle that appears in the top-right corner so that the language on the Reports dashboard and the online reports can be viewed in English or Spanish. Master Account holders can toggle back to English or Spanish at any time.
**TIP:** Master Account holders can view the Needs More Practice tile to see the topics that the student needs more practice on. Selecting a topic displays a pop-up with a sample of the problem.
Finding outputs of a one-step function that models a real-world situation: Function notation

SAMPLE QUESTION

Henry tutors chemistry. For each hour that he tutors, he earns $20$ dollars. His earnings, $E$ (in dollars), after tutoring for $h$ hours is given by the following function.

$$E(h) = 20h$$

How much does Henry earn if he tutors for 2 hours?

Class Completion

🎓 When a student reaches class completion, a special celebration page is displayed to indicate that the student completed the class, and their ALEKS Pie will be completely filled in. The Master Account and Student Account also receive a certificate in their ALEKS Message Center that they can view and print.

Class Completion Message
Subject: Goal Completion - Print Certificate For Jane Doe
Date: 04/24/2017 12:52:53 PM PDT
From: Doe, Jane
To: Smith

[Email content]

Your Student is Ready to Advance to the Next ALEKS Class

Jane Doe has mastered all of Algebra 1.

Print Certificate

In order to move your student to a new ALEKS class, please follow the steps below.

To Move Your Student:
1. Log in to your ALEKS Master Account
2. Select Edit Student Account under the Student Account(s) section
3. From the class drop-down menu, select a new class
4. Select Save

Upon Jane Doe's next log-in, the student may be reassessed and will begin working in the new class.

For questions, please contact ALEKS Customer Support at https://www.lan.aleks.com:8443/support/form

Thank you,
ALEKS Corporation

Class Completion Certificate
OVERVIEW OF THE STUDENT MODULE FOR ALEKS INDEPENDENT USE (Consumer)

Below is a brief overview of the ALEKS Student Module. Master Account holders can use this section to help the student get started in ALEKS. For additional questions related to the ALEKS Student Module, please contact ALEKS Customer Support.

Logging Into ALEKS

Students first log into ALEKS at http://www.aleks.com with their Independent Use (Consumer) Student Account Login Name and Password.
After accessing ALEKS for the first time, students take a guided tour that introduces ALEKS and gives an overview of how ALEKS works. Students then complete the ALEKS Tools Tutorial, take the initial Knowledge Check (less than 30 questions and, once completed, determines the student's unique knowledge state and individualized learning path), students see their results, and finally, explore some features on the homepage.
Upon completion of the First Time Use Experience, students land on their personal homepage, which provides information to help students prioritize activities and displays their progress in Learning Mode.

Below are some key areas of the homepage with the Timeline as the default view, and an overview of each feature.

1 | **Menu**: Provides access to important features in ALEKS
2 | **ALEKS Logo**: When visible, students can select the ALEKS Logo to return to their homepage
3 | **Progress Bar**: Displays the overall number of topics Mastered, Learned, and Remaining in real-time. Topics Learned in Learning Mode are not considered Mastered until retention is demonstrated in a Knowledge Check.
   - **Mastered**: The number of topics the student has demonstrated mastery of in the most recent Knowledge Check
   - **Learned**: The number of topics the student has practiced successfully in Learning Mode but has not yet been assessed on in a Knowledge Check
   - **Remaining**: The number of topics the student has left to learn
4 | **Notifications**: Alerts students with real-time notifications such as new quizzes, messages, and Knowledge Checks
5 | **Account Information**: Displays the student’s account settings and links for Help and Logout
6 | **Next Knowledge Check Indicator**: Displays a countdown to the next Knowledge Check
7 | **Timeline / ALEKS Pie**: Students can toggle their view between Timeline to see their progress in Learning Mode and ALEKS Pie to see their progress within each slicer Account holders to adjust points for the answer.
8 | **Primary Guidance Menu:** Contains the primary call to action, which is usually to work on the learning path, and secondary tasks. It may also contain quizzes or Knowledge Checks the student can begin, and shows the student’s overall progress in the class

9 | **Timeline Marker:** Shows where the student is on the Timeline

10 | **Assignments:** Shows quizzes created by the Master Account

**Menu**

The left side menu provides access to features in the Student Module.

**How to Find It:** Select menu ( ) | The menu expands to display menu options | Close the menu by selecting the menu again
1 | **Home**: Returns students to their homepage
2 | **Learn**: Takes students to the Learning Mode where they can practice Ready to Learn topics, and review previously Learned and Mastered topics
3 | **Review**: Takes students to the Review Mode where the Topic Carousel includes previously learned and mastered topics for students to practice and review
4 | **Assignments**: Students can start and view details on quizzes created by the Master Account holder
5 | **Worksheets**: Students can access worksheets generated by the Master Account holder and self-generate ALEKS worksheets and QuickTables worksheets
6 | **Reports**: Navigates to the Reports dashboard. Provides students with reflection on how they did on past activities and allows them to see their progress
7 | **Message Center**: The student can send a message to the Master Account holder to ask for help; ALEKS automatically attaches the question they are working on to the message
8 | **Dictionary**: The ALEKS Dictionary can be used to search for definitions of terms relevant to the class content
9 | **QuickTables**: A special tool in ALEKS for learning the math facts: addition, subtraction, multiplication, and division. Available to the student if enabled by the Master Account

**Learning Mode**

In Learning Mode, students practice and learn Ready to Learn topics in their personalized learning path, and review previously Learned and Mastered topics. To enter Learning Mode, students can start their path from the Primary Guidance Menu.

**Example of a Question Page in Learning Mode**

Below is an example of a question in Learning Mode, with key areas described.

**How to Find It**: Select menu (☰) | Select **Learn**
Slice Name: The pie slice containing the topic the student is working in

Topic Name: The topic the student is working in

Topic Carousel Tab: Opens/closes the Topic Carousel where the student can choose other topics to work on

Underlined Mathematical Terms: Navigates to the ALEKS Dictionary. The student can select any term to view its complete definition

Progress Indicator: Displays immediate feedback messages and a counter to show how many correct answers the student needs to complete the topic

Explanation: Provides an explanation of how to solve the current question and displays the correct answer. Using this button does not count against the student

Check: Once the student has input their final answer, selecting Check submits and checks their answer

Resources: For help on a question, students have access to learning resources that appear on the right side of the question and Explanation pages

Message Center: Students can send a message to their Master Account holder by selecting the envelope icon. When students send a message from within Learning Mode, the question they are working on will automatically be attached to the message

Topic Carousel

In Learning Mode, students can access the Topic Carousel by selecting the downward arrow tab. Topics are sorted from easiest to hardest so students first work on topics they are most likely to learn. Each topic has its own card containing the slice name, the topic name, and attributes (if any). The Topic Carousel shows three cards at a time and is easy to scroll through by using the scroll bar or back/forward arrows. ALEKS offers quick tips when students encounter the Topic Carousel for the first time.
How to Find It: Go to Learning Mode | Select the Topic Carousel downward arrow tab

Below are descriptions of key areas of the Topic Carousel.

1 | **Menu**: Students can navigate to the homepage or other pages in the Student Module
2 | **Ready to Learn/Pie Slice Drop-Down Menu**: Displays students' progress in each pie slice and filters available topics by specific pie slices
3 | **Slice Name**
4 | **Progress Indicator**: Shows how much progress the student has made in that topic and matches the topic's progress indicator in Learning Mode
5 | **Topic Name**
6 | **Tags**: Topics are tagged to display attributes (if any). e.g., Video, Needs More Practice
7 | **Topic Carousel Tab**: Opens/closes the Topic Carousel
8 | **Number of Topics**: Displays the number of topics that are loaded in the Topic Carousel
9 | **Topic Carousel Filter**: Opens a filter menu to allow students to sort or filter the Topic Carousel by tags

### Progress Knowledge Checks

ALEKS periodically prompts students to take Progress Knowledge Checks, which ask approximately 20-25 questions, to monitor learning retention and confirm mastery of topics learned. When it's time for a Knowledge Check, notifications appear on the homepage. Once the Knowledge Check triggers, Students have up to 24 hours to start the Knowledge Check. During the 24 hours, students can start the Knowledge Check, continue working in their learning path, or review previously earned and mastered topics. To prepare for the Knowledge Check, students see a suggestion to review previously learned topics. Note that the 24 hours begins counting down as soon as the Knowledge Check triggers and does not pause if the student logs out of ALEKS.
### Topics Lost in Knowledge Check

After completing a Knowledge Check, students may gain or lose topics from their **Mastered** count. Both outcomes are normal as the Knowledge Check measures learning retention, and students may not immediately retain each topic they learn. The status (**Mastered**, **Learned**, or **Remaining**) of each topic in the class is updated after a Knowledge Check to reflect the student's current knowledge state. Previously learned topics the student retains in the Knowledge Check become **Mastered**. Previously learned topics not retained in the Knowledge Check are tagged as **Needs More Practice**. In general, ALEKS automatically loads the Needs More Practice topics in the beginning of the Topic Carousel to help students immediately re-learn them the next time they enter Learning Mode.

To practice and re-learn topics that were lost in a Knowledge Check, students can use the Needs More Practice filter in Learning Mode or select the Needs More Practice tile from their Reports dashboard.

### Needs More Practice Filter in Learning Mode

#### Needs More Practice Tile from the Student’s Report Dashboard
Class Completion

After students learn all topics in their class and completes a final Knowledge Check, their ALEKS Pie will be completely filled in.
Nice job, Jane. You have completed Algebra 2!

Class Completed Homepage

The homepage shows that zero topics remain and displays a congratulatory message to indicate that the class has been completed. From the homepage, students can choose to review mastered topics.
Congratulations! You have finished your Algebra 2 class.